

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Christopher R. Mills

Patricia A. Taylor

Joseph D. Calderón

Dwayne Penick

Don R. Gerth

Acting City Manager

Manny Gomez

November 5, 2018



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, November 5, 2018 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Christopher R. Mills
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Dwayne Penick
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the October 15, 2018, Regular Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

2. Proclamation Proclaiming November 11 - 17, 2018, as "National Nurse Practitioner Week"

PUBLIC COMMENTS (For non-agenda items.)

CONSENT AGENDA (The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)

3. Resolution No. 6733 - Approving a Grant Application with the New Mexico Department of Health EMS Fund Act Local System Improvement Project for FY 2020 (Barry Young, Deputy Fire Chief)
4. Resolution No. 6734 - Approving the FY 2019 DFA 1st Quarter Financial Report (Toby Spears, Finance Director)
5. Resolution No. 6735 - Approving the FY 2019 Lodgers' Tax DFA 1st Quarter Financial Report (Toby Spears, Finance Director)
6. Resolution No. 6736 - Relating to the Disposition of Obsolete, Worn-Out and Unusable Personal Property (Toby Spears, Finance Director)

DISCUSSION

7. World Waterpark Association Award (Doug McDaniel, Parks and Recreation Director)

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

8. Resolution No. 6737 - Supporting the Oil and Gas Industry in the Revision of the U. S. Department of Interior, Bureau of Land Management's Resource Management Plan for the Carlsbad Field Office (Mayor Sam Cobb)
9. Resolution No. 6738 - Approving the Final Plan of the Libba Land Subdivision as Submitted by the Property Owner, Daniel Johncox (Kevin Robinson, Development Director)
10. **FINAL ADOPTION:** Ordinance No. 1118 - Ordinance Consenting to the Annexation of Approximately 163.23 Acres of Land Located Northwest of the Intersection of West Bender and North West County Road (East of North Bensing) as Recommended by the Planning Board (Kevin Robinson, Development Director)

11. FINAL ADOPTION: Ordinance No. 1119 - Amending Chapter 2.04 of the Hobbs Municipal Code Related to the Rules of Procedure for the City Commission and Mayor (*Valerie Chacon, Assistant City Attorney*)
12. Resolution No. 6739 - Authorizing a Legal Services Agreement with the Law Firm of Gallagher & Kennedy, P.A. (*Valerie Chacon, Assistant City Attorney*)
13. PUBLICATION: Proposed Ordinance Amending Chapter 12.32 of the Hobbs Municipal Code Related to Prairie Haven Memorial Park Columbarium Fees (*Doug McDaniel, Parks and Recreation Director*)

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

14. Next Meeting Date:

- ▶ City Commission Regular Meeting
Monday, November 19, 2018, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: October 31, 2018
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of October 15, 2018

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

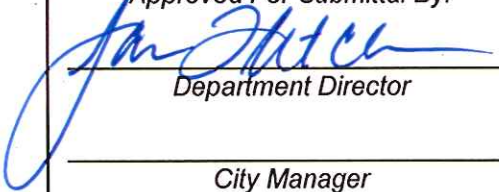
Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, October 15, 2018, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Christopher Mills
Commissioner Patricia A. Taylor
Commissioner Joseph D. Calderón
Commissioner Dwayne Penick (*arrived at 6:20 p.m.*)
Commissioner Don Gerth

Also present:

Manny Gomez, Acting City Manager/Fire Chief
Efren Cortez, City Attorney
Chris McCall, Police Chief
Brian Dunlap, Deputy Police Chief
Shane Blevins, Police Captain
Clipper Miller, Police Captain
Barry Young, Deputy Fire Chief
Mark Ray, Battalion Chief
Toby Spears, Finance Director
Shelia Baker, General Services Director
Todd Randall, City Engineer
Tim Woomer, Utilities Director
Doug McDaniel, Parks and Recreation Director
Matt Hughes, Golf Superintendent
Dalia Conken, Senior Center Coordinator
Ron Roberts, Information Technology Director
Meghan Mooney, Communications Director
Nicholas Goulet, Human Resources Director
Tracy South, Assistant Human Resources Director
Sandy Farrell, Library Director
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
12 citizens

Invocation and Pledge of Allegiance

Commissioner Taylor delivered the invocation and Commissioner Gerth led the Pledge of Allegiance.

Approval of Minutes

Commissioner Calderón moved that the minutes of the regular meeting held on October 1, 2018, be approved as presented. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

Proclamation Proclaiming Thursday, November 1, 2018, as "Extra Mile Day".

Mayor Cobb proclaimed November 1, 2018, as "Extra Mile Day". He read the proclamation and stated a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism and services in its community.

Recognition of Employee Milestone Service Awards for October, 2018:

Acting City Manager/Fire Manny Gomez recognized the employees who have reached milestone service awards with the City of Hobbs for the month of October, 2018. He read job titles and a brief summary of job duties performed by each of the following employees:

- ▶ 5 years - Amand Aguilar Castillo, General Services Department
- ▶ 5 years - Roger Kibad, Utilities Department
- ▶ 5 years - Jessica Silva, Environmental Department
- ▶ 5 years - Kevin Martinez, Hobbs Police Department
- ▶ 15 years - Maxey Brown, Hobbs Fire Department
- ▶ 15 years - Kevin Shearer, Hobbs Fire Department
- ▶ 25 years - Dalia Conken, Hobbs Senior Center

Acting City Manager/Fire Chief Gomez thanked the Commission for recognizing the employees for their service to the City. He stated the employees are the most important resource and asset within the organization. Acting City Manager/Fire Chief Gomez expressed his thanks and appreciation to the employees and their families.

Public Comments

There were no public comments.

Consent Agenda

Mayor Cobb explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Commissioner Calderón moved for approval of the following Consent Agenda Item(s):

Resolution No. 6726 - Authorizing the Appointment of Mark Bateman to the Community Affairs Board.

Resolution No. 6727 - Approving the City of Hobbs 2018 Fiscal Year Capital Asset Inventory.

Resolution No. 6728 - Authorizing the Submission of a Grant Application with the Department of Homeland Security for the Federal Assistance to Firefighter Grant Program for the Purchase of Personal Protective Equipment (PPE), Specifically Bunker Gear and Technical Rescue Gear

Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolutions and supporting documentation are attached and made a part of these minutes.

Mayor Cobb recognized Mr. Mark Bateman as a new member of the Community Affairs Board. He stated there are vacancies on City Boards and he requested individuals come forth if they are interested in serving.

Commissioner Penick arrived at 6:20 p.m.

Discussion

Update Regarding Convention and Visitors Bureau.

Ms. Meghan Mooney, Communications Director, presented a PowerPoint to the Commission regarding a Convention and Visitors Bureau (CVB). She introduced Ms. Tanya Sanchez as the Tourism Development Coordinator. Ms. Mooney stated a presentation was presented to the Commission in 2017, which resulted in meetings with hoteliers and members of the hospitality industries. She explained the CVB and stated its primary function is to promote a town, city, region or county in order to increase the number of visitors. Ms. Mooney continued to explain that the CVB promotes the marketing of a destination while focusing on convention sales, tourism marketing and services. She reviewed the events planned for 2019 which are as follows:

- 2019 National Junior College Track and Field Championship (Over 300 visitors, nationwide)
- 2019 New Mexico High Schools Golf Championship (Over 200 visitors)
- 2019 New Mexico Recreation and Parks Association Conference (100 + visitors)
- Tournaments & Events at Rockwind Community Links

Ms. Mooney stated resources used to advertise events in Hobbs will be social media, KHBX 99.3, local media, City website and through other organizations. She stated future plans for the CVB are branding Hobbs, hosting annual signature events, creating a co-op with the State of New Mexico Tourism Department and the New Mexico True Campaign, and keeping track of attendance at hosted events. Ms. Mooney stated the CVB staff would be the liaison between event organizers and hoteliers.

Mayor Cobb played a phone message from a representative with Sun County Golf Association stating Rockwind Community Links Golf Course has been awarded the "Golf Club of the Year Award" and a banquet will be held on December 1, 2018, in El Paso, Texas. He stated the golf course is very worthy of the award. Mr. Doug McDaniel, Parks and Recreation Director, stated he is very honored with the recognition of Rockwind as the "Golf Club of the Year Award". He stated Mr. Matt Hughes, Golf Superintendent, does an excellent job maintaining the golf course greens and Mr. Tripp Cleghorn, Acting Golf Pro, and Mr. Aaron Berry, Golf Course Operations Coordinator, provide a high level of service to spectators and participants at the facility.

Mayor Cobb recognized Mr. Scotty Holloman and Mr. Deron Clark with the New Mexico Junior College for working to bring the NJCAA Division 1 Outdoor National Track and Field Championship to Hobbs on May 16-19, 2019.

Mr. Clark stated NMJC will be hosting an event at the Hobbs Country Club on Tuesday, October 16, 2018, with the featured speaker being Mr. Bobby Knight, former Athletic Director at Texas Tech.

Action Items

Resolution No. 6729 - Authorizing Renewals of Medical, Benefit Value Advisor, Dental, Vision, Teladoc, Life Insurance, Short Term Disability, Long Term Disability, Critical Illness, Group Accident Coverage and Chard Snyder.

Mr. Nicholas Goulet, Human Resources Director, introduced Ms. Charlene Fairchild with AON Insurance, who stated the City became self funded in its medical premiums in 2014. She stated claims were up in calendar year 2015 but have decreased for calendar years 2016, 2017 and 2018, resulting in premium savings.

Mr. Nicholas Goulet presented a PowerPoint presentation to the Commission. He stated renewals of Medical, Benefit Value Advisor, Dental, Vision, Teladoc, Life Insurance, Short Term Disability, Long Term Disability, Critical Illness, Group Accident Coverage and Chard Snyder have been prepared by AON and the City anticipates a 22% reduction in associated costs related to medical insurance. Mr. Goulet stated staff proposes the City reduce rates for employees and the City by 15% in relation to the current rates paid during calendar year 2018. He stated reducing rates by 15% and not the full 22% ensures the City has budgeted funds to handle any unanticipated large claims. Mr. Goulet stated the budget was based on current enrollment through September, 2018. He stated in regard to medical insurance providers, AON received bids from Blue Cross Blue Shield(BCBS), the current provider, United Healthcare, Cigna, and Presbyterian. Mr. Goulet stated although Presbyterian was \$127,053 lower in administrative fixed costs, their claims discount percentage and total cost of projected claims could not be verified as they failed to respond in a timely manner. He stated this is important due to the City's claims which account for 85% of the total spending and are projected at \$5,987,238. He stated BCBS continues to have the lowest overall verified cost and the most comprehensive provider network for the area.

Mr. Goulet reviewed the following:

MEDICAL – BLUE CROSS/BLUE SHIELD

Current funding ratios for Medical are as follows :

Employee annual salary less than \$30,000: employee	90% employer/ 10%
Employee annual salary between \$30,000 and \$70,000: employee	85% employer/ 15%
Employee annual salary over \$70,000: employee	80% employer/ 20%

Total cost of available medical insurance will be reduced by 15%, if approved.

BENEFIT VALUE ADVISOR – BLUE CROSS/BLUE SHIELD

If approved, Benefit Value Advisor (BVA) will remain 100% City provided for Blue Cross Blue Shield participants for calendar year 2019. This program is used to investigate the best pricing options for City employees. As a self-funded entity, when employees make informed pricing decisions, the City realizes savings due to paid claims. Based on

current enrollment as of September, 2018, the total cost to the City is \$13,980, but the realized savings to the medical plan through July is \$25,641.

DENTAL – DELTA DENTAL

For calendar year 2019, the renewal of the Delta Dental is projected at a 5.96% increase. Staff proposes raising the overall rates by 5.96% and continuing the current percentage split between the City and employee. The impact of an overall cost increase is minimal.

TELEMEDICINE - TELADOC

If approved, Teladoc will remain a 100% City provided benefit for medical plan enrolled participants for calendar year 2019. The current cost per employee per month remains the same, as the City has been provided a rate pass guaranteed for calendar year 2019. The estimated cost of Teladoc to the City based on current enrollment is \$29,914.80. Current savings to medical claims by use of the program through September 2018 is \$82,720. Savings are based on the employee using other means for medical treatment, for example an emergency room or specialty provider.

VSP - Vision Insurance

Currently in a rate guarantee. Rates will remain flat for participants.

SHORT TERM DISABILITY – HARTFORD

If approved, the City provided benefit will continue with the Hartford for the current short term disability plan without a rate increase and a projected cost of \$24,035 for 2019.

LONG TERM DISABILITY – HARTFORD

Long Term Disability with the Hartford will be offered with 100% of the premium paid for by the participant at a guarantee rate.

LIFE INSURANCE - HARTFORD

Life Insurance renewal resulted in no changes year-over-year.

HARTFORD

CRITICAL ILLNESS INSURANCE - 100% of the premium paid for by the participant. No increase and rate guaranteed.

GROUP ACCIDENT INSURANCE PLAN - 100% of the premium paid for by the participant. No increase and rate guaranteed.

FSA FLEXIBLE SPENDING ACCOUNT

Continuation of program through Chard Snyder. Administrative costs for employees are provided for by the City at an annual cost of \$3,735. The City realizes tax savings that more than make up for the cost of having this program.

Mr. Goulet stated the staff recommendation is to continue coverage as follows: (1) Blue Cross/Blue Shield as the City's medical provider in the current self-funded program with a 15% change to current cost structure; (2) BVA analytical tool at no cost to the participants; (3) Self-funded plan with Delta Dental with no change to current cost structure but implement the 5.96% increase to overall cost, which is an overall minimal increase when compared to the medical plan; (4) Teladoc program at no cost to the participants and compare the value of the overall savings with the cost to provide; (5) VSP for vision provider with no increase to premiums due to the current rate guarantee; (6) Hartford STD at no cost to benefit eligible employees; (7) Hartford LTD at 100% funding by the participant; (8) Hartford Life Insurance with no changes to premiums; (9) Group Accident and Critical Illness coverage that are funded 100% by the participant; and (10) Flexible Spending Account program with Chard Snyder.

After a short discussion, Commissioner Calderón moved to approve Resolution No. 6729 as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

PUBLIC HEARING: Resolution No. 6730 - Concerning the Issuance of a Restaurant Liquor License to Baker Brothers Holiday Restaurant Bar-B-Q and Catering d/b/a Holiday Restaurant Located at 2827 North Dal Paso, Suite 134, Hobbs, New Mexico.

Mr. Efre Cortez, City Attorney, was appointed as the Hearing Officer concerning the issuance of a Restaurant Liquor License to the Holiday Restaurant. He recognized Mr. Fred Baker, owner and representative of Holiday Restaurant. Mr. Chad Murrish also requested to speak in support of Holiday Restaurant. Ms. Jan Fletcher, City Clerk, administered the oath to witnesses, Mr. Fred Baker and Mr. Chad Murrish.

In response to Mr. Cortez' inquiry, Mr. Chad Murrish spoke in support of the application for the issuance of a Restaurant Liquor License to Baker Brothers Holiday Restaurant Bar-B-Q and Catering d/b/a Holiday Restaurant Located at 2827 North Dal Paso, Suite 134, Hobbs, New Mexico. He stated Mr. Baker is an outstanding member of the community and he supports the Restaurant Liquor License. No members of the audience requested to speak against the application.

Mr. Cortez stated the State of New Mexico, Alcohol and Gaming Division, has granted preliminary approval to the application of issuance of a Restaurant Liquor License to Baker Brothers Holiday Restaurant and a public hearing has to be held within 45 days of receipt of the application on whether or not the proposed issuance of a Restaurant Liquor License should be granted. He further stated the application can be denied for only three reasons which are as follows: (1) if the location is within 300 feet of a church

or school, which is not applicable here; (2) if it is in violation of a zoning or other ordinance of the governing body, which is not applicable here; and (3) if the issuance would be detrimental to the public health, safety or morals of the residents of the local option district. He further stated disapproval by the governing body on public health, safety or morals must be based on and supported by substantial evidence pertaining to the specific prospective transferee or locations and a copy of the record must be submitted to the Alcohol and Gaming Division. Mr. Baker testified that all the above statements made by Mr. Cortez are true and correct to his knowledge.

Proper publication having been made, and there being no discussion, and no further comments from the audience, Commissioner Newman moved that Resolution No. 6730 be adopted as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and application packet are attached and made a part of these minutes.

Mayor Cobb expressed appreciation to Mr. Baker for his business in the community.

Resolution No. 6731 - Authorizing a Grant Agreement with the State of New Mexico Environment Department, Capital Appropriation Project No. 18-C2252-STB, for the Hobbs Aerobic Digestion Basins.

Mr. Tim Woomeer, Utilities Director, explained the grant agreement with the State of New Mexico Environment Department, Capital Appropriation Project No. 18-C2252-STB, for the Hobbs Aerobic Digestion Basins and stated a New Mexico 2018 Legislative Special Appropriation in the amount of \$250,000.00 was awarded to the City for the City of Hobbs Wastewater Treatment Facility Aerobic Digester Replacement Project. He stated the grant is for construction, purchase, and installation of pumping equipment for the new aerobic basins that are currently under construction. Mr. Woomeer stated this project is also funded through a CWSRF #064 Loan and Local Utilities Enterprise Funds. He continued to state this project is addressing deficiencies with the current facility by constructing and equipping new, larger aerobic digester basins that will allow for greater operational reliability and additional treatment capacity that will accommodate community growth into the future.

Commissioner Newman moved to approve Resolution No. 6731 as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Consideration of Approval of the Purchase of Street Sweeper Equipment from Tymco, Inc., in the Amount of \$233,090.00 Utilizing the HGAC-Buy Cooperative Purchasing Program.

Ms. Shelia Baker, General Services Director, stated she is requesting to purchase a street sweeper to replace an existing street sweeper which has exceeded its useful life. Ms. Baker stated the City of Hobbs Street Department provides the service of sweeping the City streets on a daily basis. She stated there are three day sweepers that work different quadrants of town on residential streets and only one night sweeper that is utilized for sweeping the major corridors. Ms. Baker stated the nature of the work is hard on the equipment so the replacement schedule has typically been every four to six years. She stated the street sweeper that currently needs to be replaced is the night sweeper, which was put into service in 2010 and has exceeded its useful life. Ms. Baker continued to state there have been numerous repairs resulting in over \$40,000 of expenses and the street sweeper has been in the shop over two full months in 2018. It currently has electrical short issues, a problem with the hopper assembly, pickup head assembly and transmission issues that deem the unit inoperable and a safety hazard. She stated the estimate for the repairs is \$97,000 and the electrical work would be an additional cost. Ms. Baker also stated the Street Department does not have a spare sweeper if the night sweeper is down and another unit must be utilized, creating an extra burden on that unit. She stated with the replacement of this unit, the fleet should be in good condition and a replacement won't be needed for a couple of years. Ms. Baker stated the total cost of the equipment plus added options is \$233,090.00 and has an estimated life of five to seven years. She stated the street sweeper is used five days of the week.

Commissioner Newman moved to approve the purchase of Street Sweeper Equipment from Tymco, Inc., in the amount of \$233,090.00. Commissioner Penick seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the supporting documentation are attached and made a part of these minutes.

Resolution No. 6732 - Authorizing an Allocation of Lodgers' Tax Funds to the New Mexico Junior College for the NJCAA Division I Outdoor National Track and Field Championship.

Mr. Toby Spears, Finance Director, stated the Lodgers' Tax Board met on October 10, 2018, and recommended funding in the amount of \$35,000.00 for the New Mexico Junior College (NMJC) to host the NJCAA Division 1 Outdoor National Track and Field Championship on May 16-19, 2019. He stated the Lodgers' Tax fund is doing well and revenues for the first quarter were \$750,000.00.

Mr. Clark stated the NJCAA Division I Outdoor National Track and Field Championship will bring more than 700 men and women track athletes to Hobbs to compete in track and

field events to determine the National Champions both individually and as a team. He further stated this event will have 300 to 500 people attend daily. Mr. Clark expressed appreciation and stated the hoteliers and the CVB have been outstanding to work with for this event.

Commissioner Newman moved to approve Resolution No. 6732 authorizing funding of \$35,000.00 to the NMJC as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the supporting documentation are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mayor Cobb stated the next Commission meeting will be held on Monday, November 5, 2018.

Acting City Manager/Fire Chief Gomez stated he is excited about the CVB concept and Hobbs has great amenities to provide to its citizens and travelers. He continued to state the citizens of Hobbs can help be the ambassadors and cheerleaders for Hobbs. Acting City Manager/Fire Chief Gomez thanked Ms. Mooney and Ms. Sanchez for their additional duties as the staff for the CVB.

Acting City Manager/Fire Chief Gomez stated City of Hobbs Motor Vehicle Department will be closed Thursday, October 18, 2018 from 8:00 a.m. to 10:00 a.m. for safety training. He stated it will be posted on social media and in the local newspaper.

Commissioner Gerth stated he is excited for FY19 and thanked everyone for a great job in the City's finances.

Commissioner Mills stated reducing the employee insurance premiums by 15% is a big achievement for the City.

Commissioner Mills stated the upcoming Legislative Session will include discussions about how the State will manage the \$2 billion surplus it has to distribute throughout the State. He suggested that Hobbs should be there to request funding for some of its projects.

Commissioner Taylor thanked the Hobbs Police and Fire Departments for all they do in the community.

Commissioner Taylor also thanked the community for making non-residents feel welcomed when they come to Hobbs.

Commissioner Newman thanked Mr. Bateman for his willingness to serve as a member of the Community Affairs Board.

Adjournment

Commissioner Newman moved that the meeting adjourn. Commissioner Calderón yes seconded the motion the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 7:15 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, nurse practitioners (NPs) serve as trusted frontline providers of health care for patients in our state; and

WHEREAS, NPs are highly skilled practitioners with advanced education and clinical training building upon their initial registered nurse preparation; and

WHEREAS, there are more than 248,000 licensed NPs in the United States, providing primary, acute and specialty care to patients of all ages and walks of life; and

WHEREAS, in addition to diagnosing and treating acute and chronic conditions, NPs focus on health promotion, disease prevention and health education and counseling, guiding patients to make smarter health and lifestyle choices; and

WHEREAS, the confidence that patients have in NP-delivered health care is evidenced by the more than one billion annual patient visits made to NPs across the country; and

WHEREAS, more than five decades of research demonstrates the high quality of care provided by nurse practitioners; and

WHEREAS, better utilization of NPs through modernized state laws and improved system policies creates better health through a more accessible, efficient, cost-effective and higher quality health care system; and

WHEREAS, 22 states and the District of Columbia have implemented full practice authority for NPs, granting patients full and direct access to the outstanding care offered by these health care providers; and.

WHEREAS, leading governmental and policy entities including the National Academy of Medicine, National Council of State Boards of Nursing, National Governors Association and Federal Trade Commission have taken notice of the benefits of nurse practitioner full practice authority and have endorsed such a regulatory model; and

WHEREAS, this year, Lea County Nurse Practitioner Group would like to memorialize a beloved and departed colleague, Carol Lee Taylor, CNP; and

WHEREAS, the City of Hobbs is proud to recognize and honor the service of nurse practitioners to our state.

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim the week of November 11-17, 2018, as

"NATIONAL NURSE PRACTITIONER WEEK"

in recognition of the countless contributions that nurse practitioners have made over the past half century and will continue to make to the health and well-being of citizens in our state.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of November, 2018, and cause the seal of the City of Hobbs to be affixed hereto.

ATTEST:


JAN FLETCHER, CITY CLERK

SAM D. COBB, MAYOR





CONSENT AGENDA



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: FY2020 NM EMS Local System Improvement Project Grant

DEPT. OF ORIGIN: Fire

DATE SUBMITTED: October 25, 2018

SUBMITTED BY: Barry Young, Deputy Fire Chief

Summary: The City of Hobbs Fire Department is eligible to participate in the FY2020 NM EMS Local System Improvement Project Grant. The projects for this grant must contribute to the enhancement and/or integration of the local EMS system.

The Hobbs Fire Department wishes to utilize this grant for the purchase of three (3) Stryker Power Pro XT gurneys. The gurneys utilize a battery powered hydraulic system to raise and lower patients, dramatically reducing strenuous lifting and the associated risk of back injury.

Fiscal Impact:

Reviewed By:

[Signature]
Finance Department

The total cost for this project is \$52,109.40. This is a 100% percent grant, with no matching funds necessary from the City. Therefore, there is no fiscal impact to the City of Hobbs.

Attachments:

- Resolution
Grant Application

Legal Review:

Approved As To Form:

[Signature]
City Attorney

Recommendation:

Approval of the resolution to submit the FY2020 NM EMS Local Systems Improvement Project Grant for the purchase of Stryker Power Pro XT gurneys.

Approved For Submittal By:

[Signature]
Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6.733

A RESOLUTION AUTHORIZING THE MAYOR TO APPROVE
A GRANT APPLICATION WITH THE
NEW MEXICO DEPARTMENT OF HEALTH EMS FUND ACT
LOCAL SYSTEM IMPROVEMENT PROJECT FOR FISCAL YEAR 2020

WHEREAS, the Hobbs Fire Department is eligible to participate in the FY20 New Mexico Department of Health EMS Fund Act Local System Improvement Project; and

WHEREAS, the projects for this grant must contribute to the enhancement and/or integration of the local EMS system; and

WHEREAS, these funds will be utilized for the purchase of three (3) Stryker Power Pro XT gurneys which utilize a battery powered hydraulic system to raise and lower patients which will reduce strenuous lifting and associated risk of back injury;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is, authorized and directed to execute on behalf of the City of Hobbs a Grant Application with the New Mexico Department of Health EMS Fund Act Local System Improvement Project for FY 20.

PASSED, ADOPTED AND APPROVED this 5th day of November, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



**EMS FUND ACT
LOCAL SYSTEM IMPROVEMENT PROJECT
APPLICATION
FOR FISCAL YEAR 2020**



Due Date: November 16, 2018

FOR BUREAU USE ONLY (do not write in this area)				
Date Received	Region	Statuses	Reviewer	Disposition

Name of Applicant →
(EMS Service/Agency) City of Hobbs Ambulance Service

Address → 301 East White, Hobbs NM 88240

Contact Person → Michael Prudencio; EMS Battalion Chief

575-397-9308	575-397-9331	mprudencio@hobbsnm.org
Telephone #	Fax #	Email

Fiscal Agent →
(County or Municipality) City of Hobbs

Address → 200 East Broadway, Hobbs NM 88240

Contact Person → Toby Spears

575-397-9235	575-397-9257	tspears@hobbsnm.org
Telephone #	Fax #	Email

Name(s) of other EMS Service(s) and/or communities involved in this project:	N/A
-------------------------------------------------------------------------------------	-----

A. Detailed Analysis of Problem/Need:

Describe the proposed Local EMS System Improvement Project. Include a detailed analysis of the need and a narrative showing how this project will contribute to and/or improve the **Local EMS System**. (Attach additional sheets if necessary)

See attachment

B. Service Area Description:

Describe the **existing EMS System** for which the Local EMS System Improvement Project is being requested. Information should include a complete service area description, organization of the system and which services are involved (responding units, rescues, ambulances, hospital, etc). Provide as much detail as possible regarding your current system. (Attach additional sheets if necessary)

See attachment

C. Project Impact:

Describe in detail the impact on the **Local EMS System** if the project is approved, and the impact if not approved. (Attach additional sheets if necessary)

See attachment

D. Cost of Project:

Project Components/ Description	

Total Cost of Project (Please provide an Itemized Estimate) *1	\$52,109.40
Monetary Contribution from Recipient/Applicant *2	N/A
Amount Requested from Fund Act	\$52,109.40

*1. Applicant must provide an itemized expense report/estimate for entire project.

*2. Applicant must provide an itemized report of monetary contributions; include amount, source and any special considerations.

E. Letters of Collaboration/Support:

Letters of support from other services, entities, and stakeholders greatly strengthen the application. Each service's, entities, or stakeholder's support should be expressed in **3 or more separate** letters. **NO DUPLICATES.**

**All letters of support must be included with this application.
Letters will not be accepted once the application is submitted.**

F. Accountability of Previously Funded special project:

Has this service been awarded special funding (i.e., Trauma Systems, Vehicle, Local or Statewide) within the last 5 years? Please describe the status/outcome of the funded project/vehicle. **Failure to accurately disclose this information will disqualify the application.**

FY of Award	Amount	Name of Project/Description	Status
See attachment			

--	--	--	--

ASSURANCES

The following are required assurances associated with your EMS Local System Improvement Project for Fiscal Year 20.

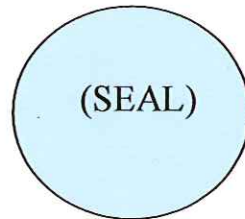
- I certify that funds received through this distribution will be used only for the purposes and under the condition expressed in the application or its approved amendment(s);
- I certify that we will provide the support and involvement either cash and/or in-kind contributions as described in this application;
- I certify that we and the local recipient(s), understand and agree to comply with all applicable requirements of the New Mexico Department of Health; and
- I certify that the information contained in this application is true and correct to the best of my knowledge.

<u>Chief / Director of Local EMS Service</u>	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this _____ of _____, 20____
(Day) (Month)

Notary Public

My commission expires: _____



<u>Mayor / Chairman County Commission</u>	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this _____ of _____, 20____
(Day) (Month)

Notary Public



My commission expires:

Regional Office and Service Checklist

		Region Initial	Service Initial
1.	All signatures on proper signature lines	_____	_____
2.	All quotes attached if applicable	_____	_____
3.	All Letters of Support	_____	_____
4.	All notary signatures in proper place	_____	_____
5.	All detailed contributions listings	_____	_____
6.	All benefiting services or counties listed	_____	_____
7.	Letter and approval of extension if needed	_____	_____
8.	Fiscal Agent's correct mailing address	_____	_____
9.	Recipient's correct mailing address	_____	_____
10.	Original and 2 Copies-No special binding.	_____	_____

Regional Office Reviewer

NAME: _____
(Print / Type Name)

TITLE: _____

SIGNATURE: _____

DATE: _____

**EMS FUND ACT
LOCAL SYSTEM IMPROVEMENT PROJECT
APPLICATION
FOR FISCAL YEAR 2020**

A: Detailed Analysis of Problem/Need

The Hobbs Fire Department is experiencing an increase in EMS calls and transporting with Gurneys that have several years of use and have transported several patients. To safely package and transport these patients, and aid against personnel injury while lifting, new Stryker Gurney's that have no mechanical failures are desired. The fleet consists of 7 medic units; all with the same Stryker gurneys. Having functional and efficient new gurney's with new safety features like the new x restraints, is of the up most importance for patient packaging and safety. Also, with the economic down turn, all major purchases are highly scrutinized during this fiscal period. No funds are currently available to replace some of the aging gurneys at this time.

B: Service Area Description

Hobbs is located in the Southeast corner of New Mexico. The department is budgeted for (77) personnel, with a fire district expanding 170 square miles, and an EMS/Rescue district with a greater expanse of 1200 square miles. Currently the population coverage is that of approximately 50,000 citizens, which is covered with (4) stations staffed with three (24) hour shifts. In 2017, the department responded to (8623) calls for service; 1614 Fire/Rescue, 7009 EMS. The fleet includes; (7) ambulances, (4) engines, (4) grass rigs, (2) ladder trucks, (2) rescues, (1) HAZMAT truck and trailer, and (1) Tanker. All stations are capable of providing structural, as well as wild land suppressions, and EMS at the ALS level. Special services include regional HAZMAT response, Airport Rescue Fire Fighting, and SWAT medics. Hobbs has (1) area hospital (Lea Regional Medical Center), for EMS transport.

C: Project Impact

The goal behind this request is to improve the safety and comfort for the patient during transport. Also to help personnel with lifting the patient with the use of the gurney that is working properly and safely. They are also engineered with durability, as well as ease of cleanliness. The Department would like to move forward with the (3) requested Stryker.

References:

1. Stryker Brochure

D: Cost of Project

The associated cost is to outfit the ambulance fleet for HFD:
Stryker Power Pro XT; \$52,109.40
Total funds requested: \$52,109.40

F: Accountability of Previously Funded Special Project:

FY of Award	Amount	Name of Project/Description	Status
2011	\$30,000	NM Fire Protection SCBA & Comm's	Completed
2012	\$10,000	Local Systems: Gurneys	Completed
2014	\$7,096	Local Systems: Stair Chairs	Completed
2015	\$12,730.80	Local Systems: Stryker XPS	Completed



Comprehensive Quotation

Sales Account Manager
 CHRISTINA THOMPSON
 christina.thompson@stryker.com
 Cell: 505-203-5754

Remit to:
 Stryker Medical
 P.O. Box 93308
 Chicago, IL 60673-3308

End User Shipping Address	Shipping Address	Billing Address
1265606 CITY OF HOBBS FIRE DEPT 301 E WHITE ST HOBBS, NM 88240-6636	1265606 CITY OF HOBBS FIRE DEPT 301 E WHITE ST HOBBS, NM 88240-6636	1150701 CITY OF HOBBS FIRE DEPT 200 E BROADWAY ST HOBBS, NM 88240

Customer Contact	Ref Number	Date	PO Number	Reference Field	Quote Type
	6874631	10/08/2018	QUOTE		STANDARD QUOTE

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
1.00	3	Power-PRO XT	650600000	\$17,369.80	\$52,109.40	
		Options				
	3	Power-PRO XT	650600000	\$13,269.60	\$39,808.80	
	3	XPS Option	650604000	\$1,669.72	\$5,009.16	
	3	6506 PWR-LOAD/PERF-LOAD OPTION	6506034002	\$1,665.16	\$4,995.48	
	3	3 Stage IV Pole PR Option	6500315000	\$288.04	\$864.12	
	3	Base Storage Net	6500160000	\$163.40	\$490.20	
	3	Retractable Head Section O2	6085046000	\$153.52	\$460.56	
	3	Head End Storage Flat	6500128000	\$116.28	\$348.84	
	3	Equipment Hook	6500147000	\$44.08	\$132.24	
	3	Dual Wheel Lock	6086602010			
	3	PR Col Retaining Post	6085033000			
	3	Power Pro Standard Components	6506026000			
	3	No Runner/HE O2	0054200994			
	3	Trendelenburg	6085031000			
	3	English Manual	6506600000			
	3	120V AC SMRT Charging Kit	6500028000			
	3	J Hook	6092036018			
	3	XPS Knee Gatch Bolster Matrss	6500003130			
	3	No Steer Lock Option	6506037000			
	3	3 YR X-Frame Powertrain Wnty	7777881669			
	3	2 Yr Bumper to Bumper Warranty	7777881670			
	3	DOM SHP (NOT HI, AK, PR, GM)	0054030000			
	3	X-RESTRAINT PACKAGE	6500001430			
	3	STANDARD FOWLER	6506012003			

Note:

Product Total	\$52,109.40
Freight	\$0.00
Tax	\$0.00
Total	\$52,109.40

Signature: _____ Title/Position: _____ Date: _____

Deal Consumation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.
Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.
Terms: Net 30 Days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-STRYKER.
Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

10/05/2018

Subject: Medical Director Letter of Support

I am writing this letter in support of the purchase of new cots for Hobbs, NM EMS ambulances. The new cots will include the XPS (expandable patient surface) siderails and improve the ability to transport bariatric patients more safely (both patient and crew member) and comfortably.

Thank you for your consideration.

RC Carver, MD

Ronald C Carver, M.D.
Medical Director
Hobbs, NM EMS
chad.carver@nigh.org
575-704-9373



Prescription Corner

"Where Pharmacy is a Profession!"

Corner of 2nd & Ave A

COMPOUNDED PRESCRIPTIONS AND GIFTS

Michael Raburn, RPh
PHARMACIST

123 West Avenue A
Lovington, NM 88260
(575) 396-2311
www.michaelsrxcorner.com
michaelsrx@windstream.net

September 29, 2018

New Mexico Department of Health

EMS Bureau

1301 Siler Road, Building F

Santa Fe, NM 87507

To whom it may concern,

This is in response to the Hobbs Fire Department's application for the State EMS Fund Act.

Michael's Prescription Corner is in full support of the Hobbs Fire Department/EMS pertaining to the application for the XPS to replace the current units to accommodate the larger patients and to reduce the chance of causing pressure point sores or back pain. This will also decrease the chance of injury to EMS staff attempting to lift the larger patients.

The Hobbs Fire Department/EMS is critical part of Hobbs and Lea County and being up to date with their medical equipment is a necessity to be able to provide the highest quality of service to the surrounding community.

If you have any questions you may contact me at Michael's Prescription Corner in Hobbs, NM. Our phone number is (575) 392-2311.

Thank you,

A handwritten signature in black ink that reads "Bart Gatewood".

Bart Gatewood

Pharm. D.



LEA REGIONAL
MEDICAL CENTER

5419 North Lovington Highway
P.O. Box 3000
Hobbs, New Mexico 88240
575-492-5000
www.learegionalmedical.com

October 24, 2018

New Mexico Department of Health
EMS Bureau
1301 Siler Rd., Bld. F
Santa Fe, NM 87507

To Whom It May Concern:

This letter is in response to the Hobbs Fire Department's application for the State EMS Fund Act.

Lea Regional Medical Center fully supports the Hobbs Fire Department in this application for replacement ambulance cots to replace their older cots.

Hobbs Fire Department is a valued part of Hobbs and the surrounding rural Lea County community, and having up-to-date equipment is important to providing quality care to our citizens.

Thank you for your consideration of the State EMS Fund Act application. Please feel free to contact me at 575/492-5011 if you have any questions.

Sincerely,

Elisa Garcia, RN, BSN, MSN
Chief Nursing Officer



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: Resolution approving the FY2019 DFA 1st Quarter (Sept 2018) Financial Report
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: October 29, 2018
SUBMITTED BY: Deborah Corral, Assistant Finance Director

Summary:

Submitting the FY2019 1st Quarter DFA Financial Report for the approval of the governing body. The Department of Finance and Administration requires that the 4th Quarter DFA Report is approved by resolution, however, it recommends all quarterly reports be approved by the governing body.

Fiscal Impact:

Reviewed By: 

Finance Department

The ending cash balance represents actual revenue and expenditure activity from 07/01/18-09/30/18.

- Ending Cash Balance at 09/30/18 is \$101,182,619.50 for all funds (restricted and unrestricted).
- The City of Hobbs year-to-date actual revenues and expenditures for the period are \$30,223,507.29 and \$27,915,091.74 respectively.

Attachments:

- 1st Quarter DFA Report Recap
- 09/30/18 City of Hobbs Cash Report
- Resolution approving 3rd Quarter DFA Report

Legal Review:

Approved As To Form: 

City Attorney

Recommendation:

Motion to approve the resolution.

Approved For Submittal By:



Department Director



City Manager

CITY CLERK' S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
File No. _____

Denied

CITY OF HOBBS
RESOLUTION NO. 6734

A RESOLUTION APPROVING THE FY2019
DFA 1st QUARTER FINANCIAL REPORT

WHEREAS, the State of New Mexico requires the 4TH quarter DFA Financial Report to be approved annually, they now recommend that all quarterly financial reports be approved.

WHEREAS, the ending cash balance for the period ended September 30, 2018 was \$101,182,619.50 for all funds; and

WHEREAS, the City of Hobbs actual year-to-date revenue and expenditures for fiscal year 2019 crosswalk the amounts to the DFA 1st Quarter Financial Report;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein referenced 1st Quarter Financial Report be approved.

PASSED, ADOPTED AND APPROVED this 5th day of November, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

City of Hobbs
Cash Balance by Fund
09/30/2018

	Ending Cash 06/30/2018	June - July FY2019 Revenues	Actual Cash TRANSFERS	June - July FY2019 Expenditures	FY19 Balance Sheet Adjustments	Ending Cash 09/30/18
GOVERNMENTAL FUNDS						
001 GENERAL	54,640,045.37	17,001,298.38	(3,617,829.28)	13,360,330.64	(226,389.67)	54,889,573.50
002 LAND ACQUISITION	326,192.47	5,050.00			-	331,242.47
	54,966,237.84	17,006,348.38	(3,617,829.28)	13,360,330.64	(226,389.67)	55,220,815.97
SPECIAL REVENUES						
110 LOCAL GOV CORR	559,796.11	47,044.51		7,845.22	-	598,995.40
120 POLICE PROTECTION	87,000.00	79,200.00		36,062.02	-	130,137.98
130 P D N (parif, drug, narcotics)	1,918.75				-	1,918.75
140 SAFER Grant	1,000.00	87,350.50	51,679.44	139,029.94	-	1,000.00
150 COPS GRANT	1,000.00	80,001.40	128,126.68	208,128.08	-	1,000.00
160 HWLC	75,000.00	646,881.58	2,653,905.49	3,333,452.66	(32,665.59)	75,000.00
170 OLDER AMERICAN	1,000.00	45,041.98	216,794.14	262,078.93	(242.81)	1,000.00
180 GOLF	1,000.00	354,288.31	351,211.25	715,423.07	(9,923.51)	1,000.00
190 CEMETERY	1,000.00	58,253.25	24,651.54	83,501.62	(596.83)	1,000.00
200 AIRPORT	288,518.33	5,633.84		19,480.42	-	274,671.75
230 LODGERS' TAX	1,382,920.55	723,134.73	(232,822.62)	38,644.20	-	1,834,588.46
270 PUBLIC TRANSPORTATION	-	103,385.16	289,134.36	325,535.73	66,983.79	-
280 FIRE PROTECTION	444,158.18	215,205.84		16,306.45	(20.00)	643,077.57
290 EMER MEDICAL SERV	11.27	20,000.00		5,006.81	-	15,004.46
370 COMM DEVE CONST	1,000.00	129,763.70	135,149.00	328,340.94	(63,428.24)	1,000.00
	2,845,323.19	2,595,184.80	3,617,829.28	5,518,836.09	(39,893.19)	3,579,394.37
CAPITAL PROJECTS FUNDS						
460 BEAUTIFICATION IMPROVEMENT	1,538,849.89				-	1,538,849.89
480 STREET IMPROVEMENTS	2,024,650.68	223,409.32		57,165.91	-	2,190,894.09
490 CITY COMM. IMPROVEMENTS	512,265.22	764,675.97	-		-	1,276,941.19
	4,075,765.79	988,085.29	-	57,165.91	-	5,006,685.17
DEBT SERVICE FUNDS						
510 UTILITY BOND	-				-	-
530 2005 WASTEWATER BOND ISSUE	1,989,842.96			1,921,489.12		68,353.84
	1,989,842.96	-	-	1,921,489.12	-	68,353.84
TOTAL GOVERNMENTAL FUNDS	63,877,169.78	20,589,618.47	-	20,857,821.76	(266,282.86)	63,875,249.35
ENTERPRISE FUNDS						
100 SOLID WASTE	1,975,305.24	1,628,580.18		1,609,400.60	-	1,994,484.82
440 JOINT UTILITY EXTENSIONS CAPITAL	402,868.75			108,947.97	-	293,920.78
600 JOINT UTILITY	5,554,307.33	-	(93,017.79)	1,021,962.83	(8,486.60)	4,447,813.31
610 JOINT UTILITY CONST	1,000.00	-	93,017.79	93,963.91	(946.12)	1,000.00
620 WASTE WATER PLANT CONST	11,548,869.72	364,860.99		64,556.67	-	11,849,174.04
630 JOINT UTILITY - WASTEWATER	1,000.00	-	743,469.72	743,498.01	(28.29)	1,000.00
650 JOINT UTILITY INCOME - WASTEWA	1,000.00	1,983,688.30	(743,469.72)		-	1,241,218.58
660 JOINT UTILITY INCOME	1,000.00	1,947,081.80			17.90	1,948,063.90
680 METER DEPOSIT RES	973,283.94	90,252.32		96,958.83	-	966,577.43
TOTAL ENTERPRISE FUNDS	20,458,634.98	6,014,463.59	-	3,739,288.82	(9,443.11)	22,743,252.86
INTERNAL SERVICE FUNDS						
640 MEDICAL INSURANCE	3,737,836.73	1,827,903.70		1,428,146.73	-	4,137,593.70
670 WORKERS COMP TRUST	1,069,590.48	131,330.68		125,610.81		1,075,310.35
690 INTERNAL SUPPLY	76,262.04	62,664.75		58,004.19		80,922.60
TOTAL INTERNAL SERVICE FUNDS	4,883,689.25	2,021,899.13	-	1,611,761.73	-	5,293,826.65
TRUST AND AGENCY FUNDS						
700 MOTOR VEHICLE	22,290.49	1,318,152.26		1,309,336.17	2,042.15	29,064.43
710 MUNI JUDGE BOND FUND	103,565.84				(1,504.00)	105,069.84
720 RETIREE HEALTH INSURANCE TRUST	9,000,000.00	266,593.58		374,301.33	1,314.97	8,890,977.28
730 CRIME LAB FUND	72,649.55	19,863.50		21,504.00		71,009.05
750 FORECLOSURE TRUST FUND	71.88					71.88
760 RECREATION TRUST	-					-
770 LIBRARY TRUST	5,756.00	369.90				6,125.90
780 SENIOR CITIZEN TRUST	9,088.18	93.00				9,181.18
790 PRAIRIE HAVEN MEM	5,680.71	14.48				5,695.19
800 COMMUNITY PARK TRUST	1,519.50	3.87				1,523.37
820 EVIDENCE TRUST FUND	131,237.46	(8,008.98)				123,228.48
830 HOBBS BEAUTIFUL	24,069.53	61.25		621.53		23,509.25
860 CITY AGENCY TRUST	4,907.95	383.24		456.40		4,834.79
TOTAL TRUST AND AGENCY FUNDS	9,380,837.09	1,597,526.10	-	1,706,219.43	1,853.12	9,270,290.64
GRAND TOTAL ALL FUNDS	98,600,331.10	30,223,507.29	-	27,915,091.74	(273,872.85)	101,182,619.50

State of New Mexico
Local Government Budget Management System (LGBMS)

Report Recap - Fiscal Year 2018-2019 - Hobbs (City) - FY2019 Q1

Printed from LGBMS on 2018-10-24 16:29:46

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	54,640,046.00	0.00	17,001,298.38	-3,617,829.28	13,360,330.64	226,389.67	54,889,574.13	1,113,360.89	53,776,213.24
20100 Corrections	559,797.00	0.00	47,044.51	0.00	7,845.22	0.00	598,996.29	0.00	598,996.29
20600 Emergency Medical Services	11.00	0.00	20,000.00	0.00	5,006.81	0.00	15,004.19	0.00	15,004.19
20900 Fire Protection	444,158.00	0.00	215,205.84	0.00	16,306.45	20.00	643,077.39	0.00	643,077.39
21100 Law Enforcement Protection	87,000.00	0.00	79,200.00	0.00	36,062.02	0.00	130,137.98	0.00	130,137.98
21400 Lodgers' Tax	1,382,921.00	0.00	723,134.73	-232,822.62	38,644.20	0.00	1,834,588.91	0.00	1,834,588.91
21600 Municipal Street	2,024,651.00	0.00	223,409.32	0.00	57,165.91	0.00	2,190,894.41	0.00	2,190,894.41
21700 Recreation	75,000.00	0.00	646,881.58	2,653,905.49	3,333,452.66	32,665.59	75,000.00	0.00	75,000.00
21900 Senior Citizens	1,000.00	0.00	45,041.98	216,794.14	262,078.93	242.81	1,000.00	0.00	1,000.00
29900 Other Special Revenue	330,111.00	0.00	275,787.06	468,940.48	672,693.75	-66,983.79	335,161.00	0.00	335,161.00
30200 CDBG (HUD) Project	1,000.00	0.00	129,763.70	135,149.00	328,340.94	63,428.24	1,000.00	0.00	1,000.00
39900 Other Capital Projects	2,453,984.00	0.00	764,675.97	0.00	108,947.97	0.00	3,109,712.00	0.00	3,109,712.00
40400 NMFA Loan Debt Service	1,989,843.00	0.00	0.00	0.00	1,921,489.12	0.00	68,353.88	0.00	68,353.88
50100 Water Enterprise	6,529,591.00	0.00	2,037,334.12	0.00	1,212,885.57	9,414.82	7,363,454.37	0.00	7,363,454.37
50200 Solid Waste Enterprise	1,975,305.00	0.00	1,628,580.18	0.00	1,609,400.60	0.00	1,994,484.58	0.00	1,994,484.58
50300 Wastewater/Sewer Enterprise	11,550,870.00	0.00	2,348,549.29	0.00	808,054.68	28.29	13,091,392.90	0.00	13,091,392.90
50400 Airport Enterprise	288,518.00	0.00	5,633.84	0.00	19,480.42	0.00	274,671.42	0.00	274,671.42
50600 Cemetery Enterprise	1,000.00	0.00	58,253.25	24,651.54	83,501.62	596.83	1,000.00	0.00	1,000.00
51800 Golf Course Enterprise	1,000.00	0.00	354,288.31	351,211.25	715,423.07	9,923.51	1,000.00	0.00	1,000.00

69900 Other Internal Service	4,883,689.00	0.00	2,021,899.13	0.00	1,611,761.73	0.00	5,293,826.40	0.00	5,293,826.40
79900 Other Trust & Agency	9,380,838.00	0.00	1,597,526.10	0.00	1,706,219.43	-1,853.12	9,270,291.55	0.00	9,270,291.55
Totals	98,600,333.00	0.00	30,223,507.29	0.00	27,915,091.74	273,872.85	101,182,621.40	1,113,360.89	100,069,260.51



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5th, 2018

SUBJECT: Approving the 1st quarter fiscal year 2019 DFA Report for Lodgers' Tax.

DEPT. OF ORIGIN: Finance
DATE SUBMITTED: October 30th, 2018
SUBMITTED BY: Toby Spears, Finance Director

Summary:

The NM Department of Finance Administration recommends approving the City of Hobbs quarterly lodgers' tax process. The following attachment is for the 1st quarter 2019 DFA report.

Fiscal Impact:

Reviewed By: 
Finance Department

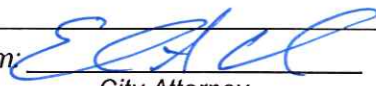
The September 30, 2018 Cash Balance for the Lodgers' Tax Fund is \$1,834,588.46

Total lodgers' tax revenue for the 1st quarter fiscal year 2019 was \$718,817.48 and total expenditures were \$271,466.82

Attachments:

Resolution
9-30-2018 Financial Report


Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

To be determined by City Commission.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS
RESOLUTION NO. 6735

A RESOLUTION APPROVING THE FY2019
LODGERS' TAX DFA 1st QUARTER FINANCIAL REPORT

WHEREAS, the State of New Mexico requires the 1st quarter Lodgers' Tax DFA Financial Report to be approved annually, they now recommend that all quarterly financial reports be approved.

WHEREAS, the ending cash balance for the period ended September 30, 2018 was \$1,834,588.46 for lodgers' tax funds; and

WHEREAS, the City of Hobbs actual quarter-to-date lodgers' tax revenue and expenditures for fiscal year 2019 crosswalk the amounts to the DFA 1st quarter financial report;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein referenced 1st quarter lodgers' tax financial report be approved.

PASSED, ADOPTED AND APPROVED this 5th day of November, 2018

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

INSTRUCTIONS

1. Provide quarterly and year-to-date revenue for the quarterly reporting period. Money received through joint powers agreements must be reported separately. Other sources includes private grants, donations, reimbursements, etc.
 2. Allocate revenue to the promotional, non-promotional and general funds based on the percent of tax imposed. Administrative costs may not exceed 10% of the gross pro
 3. Provide a "book cash balance" for both the promotional and non-promotional funds for the quarterly reporting period and year to date amounts.
 4. Provide quarterly and year-to-date transfers-in and transfers - out.
- [Note: The Lodgers' Tax Act does not allow transfers from the Lodgers' Tax Fund to the General Fund or other Funds of the local public body.]
5. Provide quarterly and year-to-date expenditures on the expenditures tab. Contractual service expenditures must comply with the Lodgers' Tax Act, terms of the contract and the Procurement Code 13-1-28 through 13-1-199 NMSA 1978.

REPORTING ENTITY:	<u>City of Hobbs</u>		<u>5</u>	(PERCENT IMPOSED)	QUARTER ENDING:	<u>9/30/2018</u>	
						MONTHLY TAX	
1. REVENUE SUMMARY:	QUARTERLY AMOUNT (THIS REPORTING PERIOD)	YEAR-TO-DATE (Y-T-D) AMOUNT (SUM OF ALL QUARTERS)	2. REVENUE ALLOCATION:		QUARTERLY AMOUNT (THIS REPORTING PERIOD)	YEAR-TO-DATE (Y-T-D) AMOUNT (SUM OF ALL QUARTERS)	
LODGERS' TAX PROCEEDS	\$ <u>718,817</u>	\$ <u>718,817</u>	NON-PROMOTIONAL FUND	\$ <u>0</u>	\$ <u>0</u>		
INVESTMENT INCOME	<u>4,317</u>	<u>4,317</u>	PROMOTIONAL FUND	\$ <u>723,134</u>	<u>723,134</u>		
LATE PENALTIES			ADMINISTRATIVE COST	\$ <u>0</u>	\$ <u>0</u>		
CONVENTION CENTER FINANCING FEES			(10% IS THE MAXIMUM OF GROSS TAX PROCEEDS,				
HOSPITALITY FEE ACT FEES			i.e. 10% OF QUARTERLY AMOUNT FOR THIS REPORTING PERIOD)				
1. _____							
2. _____							
TOTAL REVENUE	\$ <u>723,135</u>	\$ <u>723,134</u>					

4. TRANSFERS: IN		
INTERGOVERNMENT, INTERFUND TRANSFERS - IN		
(e.g. JPAs, GRANTS TRANSFERRED TO LODGERS' TAX FUND)		
1. _____	\$ _____	\$ _____
2. _____		
	\$ <u>0</u>	\$ <u>0</u>

3. CASH BALANCES:		
Carryover From Previous Fiscal Year: Non-Promotional	\$	<u>15,511</u>
Carryover From Previous Fiscal Year: Promotional		<u>1,367,410</u>
(Note: 2 years maximum carryover before money must be spent).		
NON-PROMOTIONAL FUND	\$ <u>0</u>	\$ <u>0</u>
PROMOTIONAL FUND	\$ _____	\$ <u>467,178</u>
Grand Total (Non-Promo)	\$ _____	\$ <u>15,511</u>
Grand Total (Promo)	\$ _____	\$ <u>1,834,588</u>

TRANSFERS:OUT

NON-PROMOTIONAL FUND		
INTERFUND TRANSFERS - (OUT)		
(e.g. FROM NON-PROMOTIONAL TO VENDOR OR PROMOTIONAL)		
1. _____	\$ _____	\$ _____
2. _____		
3. _____		
4. _____		
	\$ <u>0</u>	\$ <u>0</u>
INTERGOVERNMENTAL TRANSFERS - (OUT)		
1. _____	\$ _____	\$ _____
2. _____		
3. _____		
4. _____		
	\$ <u>0</u>	\$ <u>0</u>

PROMOTIONAL FUND		
INTERFUND TRANSFERS - (OUT)		
(e.g. FROM PROMOTIONAL TO VENDOR OR NON-PROMOTIONAL)		
1. _____	\$ _____	\$ _____
2. _____		
3. _____		
4. _____		
	\$ <u>0</u>	\$ <u>0</u>
INTERGOVERNMENTAL TRANSFERS - (OUT)		
1. _____	\$ _____	\$ _____
2. _____		
3. _____		
4. _____		
	\$ <u>0</u>	\$ <u>0</u>

5. EXPENDITURE SUMMARY:

NON-PROMOTIONAL FUND

PROMOTIONAL FUND

CATEGORY/DESCRIPTION		NON-PROMOTIONAL FUND		PROMOTIONAL FUND	
		YEAR-TO-DATE (Y-T-D)	YEAR-TO-DATE (Y-T-D)		
CONTRACTUAL SERVICES		Quarterly Amount	AMOUNT	Quarterly Amount	AMOUNT
EVENT or ACTIVITY	DATE	(This reporting period)	(SUM OF ALL QUARTERS)	(This reporting period)	(SUM OF ALL QUARTERS)
see attached sheet				271,467	\$ 271,467
ADVERTISING CONTRACT(S)					
*VENDOR:					
EVENT/ACTIVITY	DATE				
SUB-TOTAL		0	0	271,467	271,467
*Add additional sheets if necessary.					
OPERATING EXPENSES (IDENTIFY)			0		
TOURIST RELATED EVENTS (LIST)					
EVENT	DATE				
PUBLIC SAFETY (FIRE / EMS / POLICE)					
SANITATION SVCS.					
PUBLIC SAFETY					
SANITATION SVCS.					
PUBLIC SAFETY					
SANITATION SVCS.					
SUB-TOTAL		0	0	0	0
CAPITAL OUTLAY (IDENTIFY)					
BUILDINGS & STRUCTURES					
EQUIPMENT & MACHINERY					
DEBT SERVICE (IDENTIFY)					
SUB-TOTAL					
EXPENDITURES TOTAL		\$ 0	\$ 0	\$ 271,467	\$ 271,467

**CITY OF HOBBS
EVENT SUMMARIES
9/30/2018**

19-1	JUNETEENTH	4,144.20
19-11	CYCLE CITY PROMOTIONS	25,000.00
19-12	IMPACTO - JAG PROMOTIONS	9,500.00
19-15	C.O.R.E - 2019 - OPERATING	125,000.00
	SECURITY AND SANITATION	107,822.62
	TOTAL	<u>271,466.82</u>

9/30/18

**CITY OF HOBBS LODGERS' TAX PROGRAM
EXPENDITURE REPORT FOR THE 1st QUARTER OF 2018 - 2019**

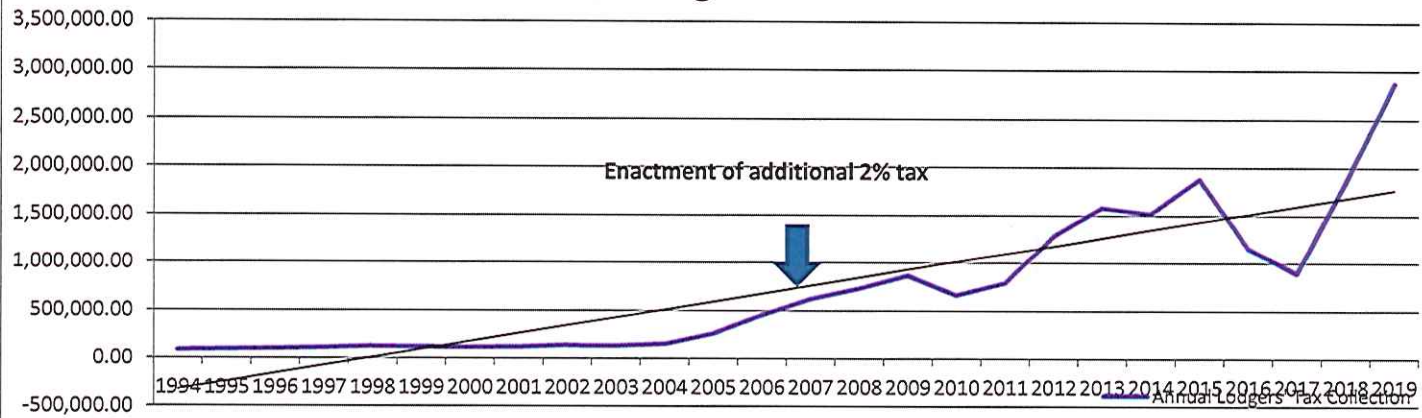
		PROMO	NON PROMO	TOTAL
CASH BAL.	6/30/18	1,367,409.09	15,511.46	1,382,920.55
FIRST QUARTER INCOME		718,817.48		718,817.48
FIRST QUARTER INTEREST		4,317.25		4,317.25
TOTAL REVENUE		<u>723,134.73</u>	0.00	<u>723,134.73</u>
FIRST QUARTER EXPENSES		<u>271,466.82</u>		<u>271,466.82</u>
CASH BAL.	9/30/18	1,819,077.00	15,511.46	1,834,588.46
SECOND QUARTER INCOME				0.00
SECOND QUARTER INTEREST				0.00
TOTAL REVENUE		<u>0.00</u>	0.00	<u>0.00</u>
SECOND QUARTER EXPENSES				<u>0.00</u>
CASH BAL.	12/31/18	1,819,077.00	15,511.46	1,834,588.46
THIRD QUARTER INCOME				0.00
THIRD QUARTER INTEREST				0.00
TOTAL REVENUE		<u>0.00</u>	0.00	<u>0.00</u>
THIRD QUARTER EXPENSES				<u>0.00</u>
CASH BAL.	3/31/19	1,819,077.00	15,511.46	1,834,588.46
FOURTH QUARTER INCOME(FORCE EXTRA TO PROMO)				0.00
FOURTH QUARTER INTEREST				0.00
TOTAL REVENUE		<u>0.00</u>	0.00	<u>0.00</u>
FOURTH QUARTER EXPENSES**				<u>0.00</u>
CASH BAL.	6/30/19	1,819,077.00	15,511.46	1,834,588.46
YEAR TO DATE INCOME		718,817.48	0.00	718,817.48
YEAR TO DATE INTEREST		4,317.25	0.00	4,317.25
TOTAL REVENUE		<u>723,134.73</u>	0.00	<u>723,134.73</u>
YEAR TO DATE EXPENSES		<u>271,466.82</u>	0.00	<u>271,466.82</u>
YEAR TO DATE CASH BALANCES		<u>1,819,077.00</u>	<u>15,511.46</u>	<u>1,834,588.46</u>

CITY OF HOBBS LODGERS' TAX REPORT

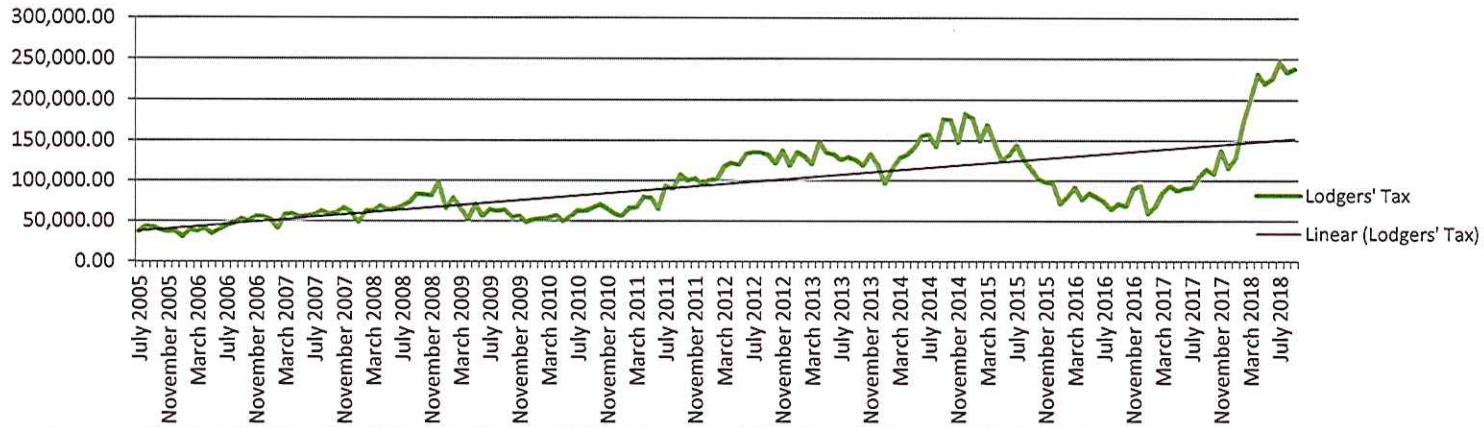
September 30, 2018

		RECEIPTS 239999-				EXPENDITURES			NET CHANGE		Cash
Month	Month	Gross Taxable Revenue	Lodgers' Tax	Other Income	TOTAL	Contract for Services	Advert & Promotion	TOTAL	For Month	YTD	Balance
SUBTOTAL		15,364,272.60	768,213.63	527.46	768,741.09	0.00	762,619.97	762,619.97			
SUBTOTAL		18,028,844.80	901,442.24	973.44	902,415.68	0.00	1,452,826.32	1,452,826.32			
CASH BALANCE	06/30/15	713,543.86	1,885,088.47	1,769.80	1,886,858.27		2,219,502.38	2,219,502.38			
CASH BALANCE	06/30/16	188,954.74	1,166,403.92	1,637.41	1,168,041.33	0.00	1,692,630.45	1,692,630.45			
July 2016		1,483,720.00	74,186.00	174.74	74,360.74		10,000.00	10,000.00	64,360.74	64,360.74	253,315.48
August 2016		1,286,676.40	64,333.82	229.08	64,562.90		35,000.00	35,000.00	29,562.90	93,923.64	282,878.38
September 2016		1,427,108.20	71,355.41	411.72	71,767.13		25,375.27	25,375.27	46,391.86	140,315.50	329,270.24
October 2016		1,363,327.20	68,166.36	508.97	68,675.33		88,717.26	88,717.26	-20,041.93	120,273.57	309,228.31
November 2016		1,783,813.00	89,190.65	574.99	89,765.64		20,000.00	20,000.00	69,765.64	190,039.21	378,993.95
December 2016		1,877,455.00	93,872.75	680.49	94,553.24		15,069.00	15,069.00	79,484.24	269,523.45	458,478.19
SUBTOTAL		9,222,099.80	461,104.99	2,579.99	463,684.98	0.00	194,161.53	194,161.53			
January 2017		1,183,489.00	59,174.45	371.91	59,546.36		291,814.62	291,814.62	-232,268.26	-232,268.26	226,209.93
February 2017		1,357,364.20	67,868.21	421.71	68,289.92		0.00	0.00	68,289.92	68,289.92	294,499.85
March 2017		1,701,676.00	85,083.80		85,083.80		12,391.92	12,391.92	72,691.88	72,691.88	367,191.73
April 2017		1,877,931.00	93,896.55	1,399.24	95,295.79		38,170.00	38,170.00	57,125.79	57,125.79	424,317.52
May 2017		1,745,164.20	87,258.21	1,253.77	88,511.98		1,133.00	1,133.00	87,378.98	87,378.98	511,696.50
June 2017		1,803,606.00	90,180.30	1,457.94	91,638.24		336,083.26	336,083.26	-244,445.02	-244,445.02	267,251.48
SUBTOTAL		9,669,230.40	483,461.52	4,904.57	488,366.09	0.00	679,592.80	679,592.80			
CASH BALANCE		267,251.48	944,566.51	7,484.56			873,754.33				
July 2017		1,815,246.20	90,762.31	976.79	91,739.10		1,372.17	1,372.17	90,366.93	90,366.93	357,618.41
August 2017		2,089,782.80	104,489.14	1,216.90	105,706.04		18,130.31	18,130.31	87,575.73	177,942.66	445,194.14
September 2017		2,291,105.80	114,555.29	1,738.91	116,294.20		26,500.00	26,500.00	89,794.20	267,736.86	534,988.34
October 2017		2,170,628.60	108,531.43	3,549.66	112,081.09		59,216.40	59,216.40	52,864.69	320,601.55	587,853.03
November 2017		2,764,121.40	138,206.07	2,979.81	141,185.88		14,757.64	14,757.64	126,428.24	447,029.79	714,281.27
December 2017		2,308,667.00	115,433.35	3,413.63	118,846.98		0.00	0.00	118,846.98	565,876.77	833,128.25
SUBTOTAL		13,439,551.80	671,977.59	13,875.70	685,853.29	0.00	119,976.52	119,976.52			
January 2018		2,580,920.60	129,046.03	3,498.85	132,544.88		229,785.48	229,785.48	-97,240.60	-97,240.60	735,887.65
February 2018		3,428,414.60	171,420.73	3,567.45	174,988.18		14,804.51	14,804.51	160,183.67	160,183.67	896,071.32
March 2018		4,035,431.00	201,771.55	629.14	202,400.69		51,663.32	51,663.32	150,737.37	150,737.37	1,046,808.69
April 2018		4,639,998.60	231,999.93	802.01	232,801.94		10,521.88	10,521.88	222,280.06	222,280.06	1,269,088.75
May 2018		4,406,434.20	220,321.71	967.59	221,289.30		9,500.00	9,500.00	211,789.30	211,789.30	1,480,878.05
June 2018		4,525,501.20	226,275.06	1,143.42	227,418.48		325,375.98	325,375.98	-97,957.50	-97,957.50	1,382,920.55
SUBTOTAL		23,616,700.20	1,180,835.01	10,608.46	1,191,443.47	0.00	641,651.17	641,651.17			
CASH BALANCE		1,382,920.55	1,852,812.60	24,484.16	1,877,296.76		761,627.69				
July 2018		4,924,557.60	246,227.88	1,183.55	247,411.43		0.00	0.00	247,411.43	247,411.43	1,630,331.98
August 2018		4,682,780.80	234,139.04	1,484.86	235,623.90		13,644.20	13,644.20	221,979.70	469,391.13	1,852,311.68
September 2018		4,769,011.20	238,450.56	1,648.84	240,099.40		257,822.62	257,822.62	-17,723.22	451,667.91	1,834,588.46
October 2018		0.00			0.00			0.00	0.00	451,667.91	1,834,588.46
November 2018		0.00			0.00			0.00	0.00	451,667.91	1,834,588.46
December 2018		0.00			0.00			0.00	0.00	451,667.91	1,834,588.46
SUBTOTAL		14,376,349.60	718,817.48	4,317.25	723,134.73	0.00	271,466.82	271,466.82			
January 2019		0.00			0.00			0.00	0.00	0.00	1,834,588.46
February 2019		0.00			0.00			0.00	0.00	0.00	1,834,588.46
March 2019		0.00			0.00			0.00	0.00	0.00	1,834,588.46
April 2019		0.00			0.00			0.00	0.00	0.00	1,834,588.46
May 2019		0.00			0.00			0.00	0.00	0.00	1,834,588.46
June 2019		0.00			0.00			0.00	0.00	0.00	1,834,588.46
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
CASH BALANCE		1,834,588.46	718,817.48	4,317.25	723,134.73		271,466.82				

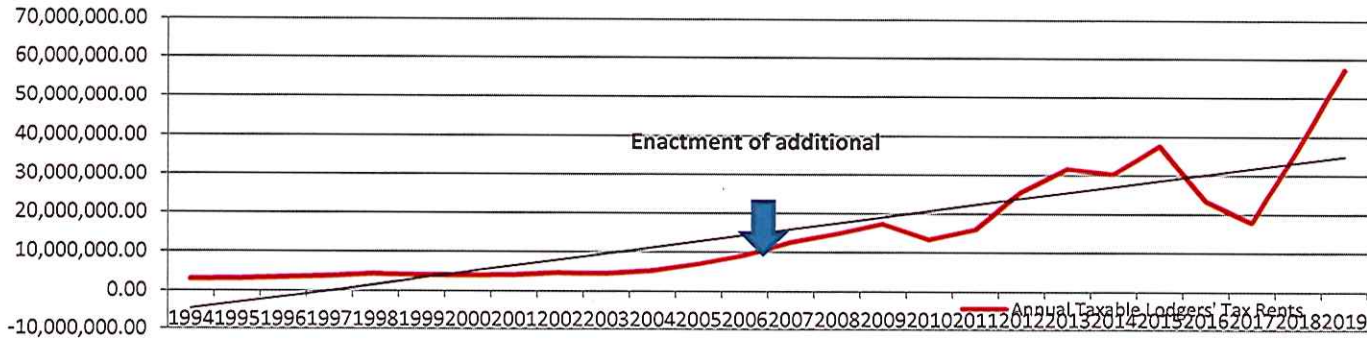
Annual Lodgers' Tax Collection



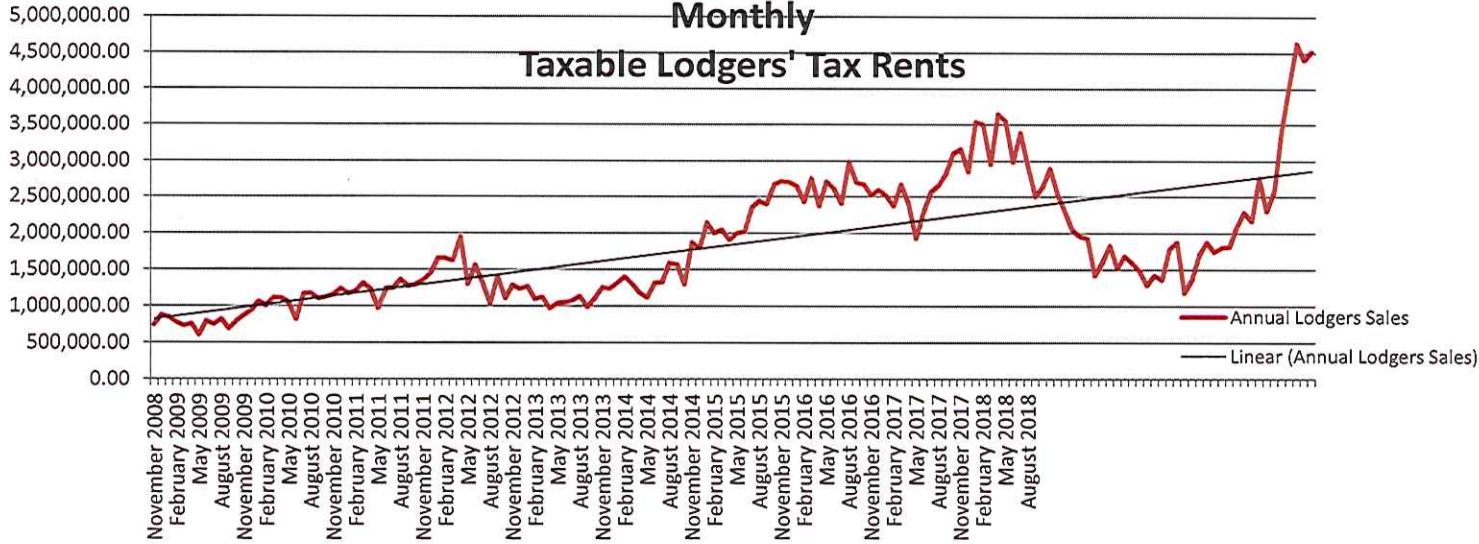
Monthly Lodgers' Tax Collection



Annual Taxable Lodgers' Tax Rents



Monthly Taxable Lodgers' Tax Rents



CITY OF HOBBS LODGERS' TAX PROGRAM							
9/30/2018							
		AWARD					
		PROJECT	DATE	AMOUNT	ACTUAL EXPENSE	ACTUAL OUTSTANDING GRANT	CATEGORY
9/30/2018		CASH BALANCE				1,382,920.55	
Proof of Cash:							
Beginning Cash Available for Profit, Non-Profit, and Public Entities (20%)						276,584.11	
18-10		WESTERN HERITAGE MUSEUM COMPLEX	4/17/2017	18,000.00	18,000.00	0.00	NP
18-11		TUFF HEDEMAN CHAMPIONSHIP BULL RIDING	4/17/2017	10,000.00	10,000.00	0.00	P
18-12		CYCLE CITY PROMOTIONS	4/17/2017	17,500.00	17,500.00	0.00	P
19-1		JUNETEENTH	4/16/2018	4,900.00	4,144.20	755.80	NP
19-2		NM NATIONAL BLACK CHAMBER OF COMMERCE	4/16/2018	8,800.00	2,978.25	5,821.75	NP
19-3		HOBBS CHAMBER OF COMMERCE - HOBBS HOLIDAY TOURNEY	4/16/2018	21,233.22	0.00	21,233.22	NP
19-4		HOBBS HISPANO CHAMBER OF COMMERCE - MARIACHI CHRISTM	4/16/2018	20,000.00	0.00	20,000.00	NP
19-5		HOBBS HISPANO CHAMBER OF COMMERCE - SEPTIEMBRE	4/16/2018	25,000.00	0.00	25,000.00	NP
19-6		SOUTHWEST SYMPHONY 2019	4/16/2018	62,012.50	0.00	62,012.50	NP
19-7		HOBBS USSSA (PERMIAN BASIN MIDLAND)	4/16/2018	80,000.00	0.00	80,000.00	NP
19-8		WESTERN HERITAGE MUSEUM COMPLEX	4/16/2018	45,645.00	0.00	45,645.00	NP
19-9		CINCO DE MAYO COMMITTEE	4/16/2018	10,000.00	0.00	10,000.00	NP
19-10		TUFF HEDEMAN CHAMPIONSHIP BULL RIDING	4/16/2018	20,000.00	0.00	20,000.00	P
19-11		CYCLE CITY PROMOTIONS	4/16/2018	50,000.00	25,000.00	25,000.00	P
19-12		IMPACTO - JAG PROMOTIONS	4/16/2018	9,500.00	9,500.00	0.00	P
19-13		HOBBS QUARTERBACK CLUB	7/11/2018	7,500.00	0.00	7,500.00	NP
19-14		SOUTH EASTERN NM CHILI SOCIETY - NATIONAL CHAMPIONSHIP	7/11/2018	3,209.09	0.00	3,209.09	NP
		TOTAL REMAINING ALLOCATION FOR PROFIT, NON-PROFIT AND PUBLIC ENTITIES		413,299.81	106,276.30	326,177.36	
Add:		20% Monthly Tax Revenue (starting April 1st, 2013)				144,626.95	
		Cash Available for Allocation				95,033.70	
Beginning Cash Available for Local Government (City and County) (40%)						553,168.22	
18-13		LEA COUNTY EVENT CENTER 2018	4/17/2017	25,000.00	0.00	25,000.00	LOCAL GOV
18-15		ROCKWIND COMMUNITY LINKS - 2018	10/16/2017	66,500.00	38,823.68	27,676.32	LOCAL GOV
18-16		C.O.R.E - 2018	10/16/2017	99,800.00	62,845.83	36,954.17	LOCAL GOV
19-13		ROCKWIND COMMUNITY LINKS - 2019	4/16/2018	54,655.00	0.00	54,655.00	LOCAL GOV
19-14		C.O.R.E - 2019 - MARKETING	4/16/2018	88,800.00	0.00	88,800.00	LOCAL GOV
19-15		C.O.R.E - 2019 - OPERATING	4/16/2018	500,000.00	125,000.00	375,000.00	LOCAL GOV
19-16		CITY OF HOBBS - SLAM & JAM 2019	4/16/2018	36,500.00	0.00	36,500.00	LOCAL GOV
		TOTAL REMAINING ALLOCATION FOR LOCAL GOVERNMENT		871,255.00	226,669.51	644,585.49	
Add:		40% Monthly Tax Revenue (starting April 1st, 2013)				289,253.89	
		Cash Available for Allocation				197,836.62	
Beginning Cash Available for Fire, EMS, Sanitation (15%)							
		TOTAL REMAINING ALLOCATION FOR CITY OF HOBBS POLICE AND FIRE				0.00	
Add:		15% Monthly Tax Revenue (starting April 1st, 2013)		108,470.21	0.00	108,470.21	
		Cash Available for Allocation				108,470.21	
Beginning Cash Available for Airline subsidy (25%)						355,730.14	
		EDC - 2018 AIRLINE SUBSIDY (\$220,502.38 GENERAL FUND)		235,162.89	235,162.89	0.00	
		EDC - 2019 AIRLINE SUBSIDY		392,000.00	0.00	392,000.00	
Add:		25% Monthly Tax Revenue (starting April 1st, 2013)			180,783.68	180,783.68	
		TOTAL REMAINING ALLOCATION FOR AIRLINE SUBSIDY			415,946.57	0.00	
		Cash Available for Allocation				144,513.82	



FINANCE DEPARTMENT

200 E. Broadway
Hobbs, NM 88240

575-397-9235 bus
575-397-9450 fax

October 30th, 2018

Anita Medina, Budget and Finance Analyst
Department of Finance & Administration
Local Government Division
407 Galisteo, Room 202L
Santa Fe, NM 87501

Re: 1st quarter lodgers' tax quarterly report

Enclosed is the following:

1st quarter lodgers' tax report for fiscal year 2019

Sincerely,

A handwritten signature in blue ink, appearing to read "Toby Spears", is written over a faint blue line.

Toby Spears, CPA
Finance Director
CITY OF HOBBS



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: Removal Obsolete, Worn-Out, and Unusable Personal Property.
DEPT. OF ORIGIN: Finance Department
DATE SUBMITTED: October 29, 2018
SUBMITTED BY: Toby Spears, Finance Director

Summary:

The City desires to delete from its public inventory and dispose of the items of personal property set forth upon Exhibit A, attached hereto and incorporated herein by reference, and the governing body hereby makes the official, specific finding that each item of property on the attached list: (1) is obsolete and of no value; and (2) is worn-out, unusable, or obsolete to the extent that the item is no longer economical or safe for continued use by the City of Hobbs; and (3) that all such items should be deleted from the City's public inventory and sold at a public auction in Hobbs, New Mexico; and, (4) that an accounting of transfers of assets between departments, including those between proprietary and governmental funds are listed here. Public auction is set for December 8, 2018.

Fiscal Impact:

Reviewed By: 
Finance Department

The proceeds from the Auction will be receipted into the General Fund, with the exception that any assets associated with grant funds will be applied to the special revenue funds where the purchase originated.

Attachments: Resolution, List of Auction Items, Deletion Items, and Transfers

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Motion to approve Resolution.

Approved For Submittal By:


Department Director

City Manager

CITY CLERK=S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6736

A RESOLUTION RELATING TO DISPOSITION OF OBSOLETE,
WORN-OUT AND UNUSABLE PERSONAL PROPERTY

BE IT RESOLVED by the governing body of the City of Hobbs, New Mexico, that:

A. The City desires to delete from its public inventory and dispose of the items of personal property set forth upon Exhibit A, attached hereto and incorporated herein by reference, and the governing body here by makes the official, specific finding that each item of property on the attached list:

- (1) Is obsolete and of no value; and
- (2) Is worn-out, unusable, or obsolete to the extent that the item is no longer economical or safe for continued use by the City of Hobbs; and
- (3) That all such items should be deleted from the City's public inventory and sold at public auction in Hobbs, New Mexico; and
- (4) That an accounting of transfers of assets between departments, including those between proprietary and governmental funds are listed here.

B. Pursuant to the provisions of N.M.S.A § 13-6-1 of the governing body of the City of Hobbs, as a prerequisite to its action making such deletion and disposition of the items of personal property, hereby designates a committee of three officials from this governing body, namely MARSHALL NEWMAN , DWAYNE PENICK , and DON GERTH , to approve and oversee the disposition of the property and hereby gives notification to the state auditor by sending to the state auditor a copy of

this official finding and the proposed disposition of the property; this finding is duly sworn and subscribed under oath by the Mayor and each member of the City Commission.

C. A copy of this official finding and proposed disposition of the property sought to be disposed of shall be made a permanent part of the official minutes of the governing body.

PASSED, ADOPTED AND APPROVED THIS 5th day of November, 2018.

Sam Cobb, Mayor

ATTEST:

JAN FLETCHER, City Clerk

FIXED ASSETS TO BE SENT TO AUCTION

Asset #	Description	Tag #	Serial Number	Model	Dept	Location
2116	2004 CANON SCANNER		DF300160	DR 3080C	0205	POLICE COMM.
2293	CANON IR2230 COPIER & JAMEX COIN OPERAT	8138	KJC08548	CANON IR2230	0145	LIBRARY
2297	IR2230 CANON COPIER - TEEN CENTER	8186	KJC08556	CANON IR2230	0145	TEEN CENTER
2298	COPIER - ANIMAL SHELTER	8121	KJC08557	CANON IR2230	0145	ANIMAL ADOPTION
2485	COMMUNICATION SYSTEM	8084	N/A		0145	COMPUTER OPERATION
2564	TOSHIBA E STUDIO 3500C COPIER - LIBRARY	8141	CCA819857	ESTUDIO 3500C	0145	LIBRARY
2942	#0556 1997 PIERCE FIRE TRUCK	901023	4P1CT02S7WA000168	FIRE TRUCK	4028	FIRE PROTECTION
3074	BIO SOLIDS COMPOSTING PROJ 1998	901207	N/A		4062	WWP CONST
3927	#0849 2005 FORD CROWN VICTORIA INTERCEPT	902799	2FAHP71W45X142702	CROWN VICTORIA	0202	POLICE PATROL
4151	2006 FORD FREESTAR MINIVAN UNIT 0919	8220	2FMDA51686BA49612	FREESTAR MINIVAN	4017	OLDER AMERICAN
4939	#0967 2007 DODGE RAM	903833	3D7KR26D07G763670	RAM ST 4X2	4610	WATER DISTRIBUTION
4958	#0989 FORD CROWN VICTORIA	903853	2FAFP71W9X132399	CROWN VICTORIA	0202	POLICE PATROL
5203	#1179 2008 FORD F150	904106	1FTPW12V78KD79641	F150	0202	POLICE PATROL
5205	#1177 2008 FORD F150	904108	1FTPW12V08KD79643	F150	0202	POLICE PATROL
5206	#1182 2008 FORD F150	904109	1FTPW12V28KD79644	F150	0202	POLICE PATROL
5207	#1181 2008 FORD F150	904110	1FTPW12V48KD79645	F150	0202	POLICE PATROL
5701	2011 CITY WIDE PHONE SYSTEM PROJ 3		N/A		0145	IT
5795	#1211 2009 HONDA PILOT SUV TRUCK	5795	5FNYP384X9B011855	HONDA PILOT	0202	POLICE PATROL
5796	#1194 2008 FORD F150 HEAVY SERVICE	5796	1FTPW12V88FB64617	F150 SUPERDUTY	0202	POLICE PATROL
5797	#1195 FORD F150 4D HEAVY SERVICE	5797	1FTPW12V28FB64614	F150 SUPERDUTY 4	0202	POLICE PATROL
5798	#1193 2008 FORD F150 4DR 4X2	5798	1FTPW12V68FB64616	F150 SUPERDUTY	0202	POLICE PATROL
5799	#1197 FORD F150 4DR 4X2 HEAVY SERV PK	5799	1FTPW12V48FB64615	F150 SUPERDUTY	0202	POLICE PATROL
5850	ASPHALT RECYCLER WITH DUAL AXLE TRAILER	5850	109FS08209U021870	AZ-500B, JD 173	0423	STREETS/HWY
5934	OFFICE EQUIP- COPIER - PD MIDLEVEL		CCG910864	TOSHIBA	0145	HPD
5939	#1285 2010 FORD F150	5939	1FTEW1CW8AFB11095	F150	4640	METERS & SERVICES
5961	#1298 2010 DODGE CHARGER	5961	2B3AA4CV9AH113699	CHARGER	0202	POLICE PATROL
5962	#1300 2010 DODGE CHARGER	5962	2B3AA4CV2AH113687	CHARGER	0202	POLICE PATROL
5963	#1302 2010 DODGE CHARGER	5963	2B3AA4CVXAH113680	CHARGER	0202	POLICE PATROL
5966	#1305 2010 DODGE CHARGER	5966	2B3AA4CV8AH113676	CHARGER	0202	POLICE PATROL
5977	COPIER - ANIMAL SHELTER	8120	75900477	MD271	0145	ANIMAL ADOPTION
6038	ELGIN CROSSWIND STREET SWEEPER	6038	VIN 1HTMMAAN8BH317893	ELGIN	0423	STREETS/HWY
6341	RICOH MP 4001 SPF COPIER - LEGAL	8002	V7915102876	RICOH MP 4001	0145	LEGAL
6539	CITYWIDE PHONE SYS PROJ 3		N/A		0145	IT
6830	7 COM CUTTER ASSEMBLY GRINDER UNIT		G015777-2-1	CDD 5010-XDS2	4370	WWTP
7148	2013 CHEVY AMBULANCE G4500	1464	1GB8G5CL4D1157737	CHEVROLET	0220	POLICE PATROL

FIXED ASSETS TO BE DISPOSED

Asset #	Description	Tag #	Serial Number	Model	Dept	Location
1522	ORION ENCRYPTION CAR RADIO/D28LG1		1634928	ORION	0145	POLICE PATROL
1523	ORION ENCRYPTION CAR RADIO/D28LG1		1634927	ORION	0145	POLICE PATROL
1524	ORION ENCRYPTION CAR RADIO/D28LG1		1634926	ORION	0145	POLICE PATROL
1525	ORION ENCRYPTION CAR RADIO/D28LG1		1634925	ORION	0145	POLICE PATROL
1526	ORION ENCRYPTION CAR RADIO/D28LG1		1634924	ORION	0145	POLICE PATROL
1527	ORION ENCRYPTION CAR RADIO/D28LG1		1634923	ORION	0145	POLICE PATROL
1528	ORION ENCRYPTION CAR RADIO/D28LG1		1634922	ORION	0145	POLICE PATROL
1529	ORION ENCRYPTION CAR RADIO/D28LG1		1634920	ORION	0145	POLICE PATROL
1530	ORION ENCRYPTION CAR RADIO/D28LG1		1634919	ORION	0145	POLICE PATROL
1531	ORION SCAN/STANDARD/D28LG1		1635925	ORION	0145	POLICE PATROL
1532	ORION SCAN/STANDARD/D28LG1		1635924	ORION	0145	POLICE PATROL
1533	ORION SCAN/STANDARD/D28LG1		1635923	ORION	0145	POLICE PATROL
1534	ORION SCAN/STANDARD/D28LG1		1635922	ORION	0145	POLICE PATROL
1535	ORION SCAN/STANDARD/D28LG1		1635921	ORION	0145	POLICE PATROL
1536	ORION SCAN/STANDARD/D28LG1		1635920	ORION	0145	POLICE PATROL
1537	ORION SCAN/STANDARD/D28LG1		1635919	ORION	0145	POLICE PATROL
1538	ORION SCAN/STANDARD/D28LG1		1635918	ORION	0145	POLICE PATROL
1539	ORION SCAN/STANDARD/D28LG1		1635917	ORION	0145	POLICE PATROL
1540	ORION SCAN/STANDARD/D28LG1		1635916	ORION	0145	POLICE PATROL
1541	ORION SCAN/STANDARD/D28LG1		1635915	ORION	0145	POLICE PATROL
1542	ORION SCAN/STANDARD/D28LG1		1635914	ORION	0145	POLICE PATROL
1543	ORION SCAN/STANDARD/D28LG1		1635913	ORION	0145	POLICE PATROL
1544	ORION SCAN/STANDARD/D28LG1		1635912	ORION	0145	POLICE PATROL
1545	ORION SCAN/STANDARD/D28LG1		1635911	ORION	0145	POLICE PATROL
1546	ORION SCAN/STANDARD/D28LG1		1635910	ORION	0145	POLICE PATROL
1547	ORION SCAN/STANDARD/D28LG1		1635909	ORION	0145	POLICE PATROL
1548	ORION SCAN/STANDARD/D28LG1		1635908	ORION	0145	POLICE PATROL
1549	ORION SCAN/STANDARD/D28LG1		1635907	ORION	0145	POLICE PATROL
1550	ORION SCAN/STANDARD/D28LG1 TRUNK MOUNTED		1635906	ORION	0145	POLICE PATROL
1551	ORION SCAN/STANDARD/D28LG1		1635905	ORION	0145	POLICE PATROL
1552	ORION SCAN/STANDARD/D28LG1		1635904	ORION	0145	POLICE PATROL
1553	ORION SCAN/STANDARD/D28LG1		1635903	ORION	0145	POLICE PATROL
1554	ORION SCAN/STANDARD/D28LG1		1635902	ORION	0145	POLICE PATROL
1555	ORION SCAN/STANDARD/D28LG1		1635901	ORION	0145	POLICE PATROL
1556	ORION SCAN/STANDARD/D28LG1		1635900	ORION	0145	POLICE PATROL
1599	1998 PORTABLE RADIO LPE200 WEDACS		0003XVU	ERICSSON	0145	POLICE PATROL
1600	1998 PORTABLE RADIO LPE200 WEDACS		0003XVM	ERICSSON	0145	POLICE PATROL
1601	1998 ERICSSON PORTABLE RADIO LPE200		1724286	ERICSSON	0145	POLICE PATROL
1741	800 MHZ EDAC HANDHEL	95864	5DX4	ERICSSON	0412	TRAFFIC
1742	800 MHZ EDAC HANDHEL	95865	5DX8	ERICSSON	0412	TRAFFIC

2018 AUCTION DISPOSALS

EXHIBIT A

2116	2004 CANON SCANNER		DF300160		DR 3080C	0205	POLICE COMM.
2434	37" POLAROID LCD FLAT PANEL TV		D0600181940001350			0205	POLICE COMM.
2468	32" POLAROID LCD FLAT PANEL TV		N/A			0205	POLICE COMM.
2469	32" POLAROID LCD FLAT PANEL TV		N/A			0205	POLICE COMM.
2522	2008 37" HDTV AT HPD DISPATCH		LSABAAJ0547787		V1210VW37L-2DA	0205	POLICE COMM.
2973	ENCRYPTION PORTABLE RADIO GTE	901071	0000KU6		GTE	0145	POLICE PATROL
2974	ENCRYPTION PORTABLE RADIO GTE	901072	0000KU2		GTE	0145	POLICE PATROL
2975	ENCRYPTION PORTABLE RADIO GTE	901073	0000KU1		GTE	0145	POLICE PATROL
2976	ENCRYPTION PORTABLE RADIO GTE	901074	0000KU0		GTE	0145	POLICE PATROL
2977	ENCRYPTION PORTABLE RADIO GTE	901075	0000KIT		GTE	0145	POLICE PATROL
2978	ENCRYPTION PORTABLE RADIO GTE	901076	0000KTQ		GTE	0145	POLICE PATROL
2979	ENCRYPTION PORTABLE RADIO GTE	901077	0000KTN		GTE	0145	POLICE PATROL
2980	ENCRYPTION PORTABLE RADIO GTE	901078	0000KTM		GTE	0145	POLICE PATROL
2982	ENCRYPTION PORTABLE RADIO GTE	901080	0000KTK		GTE	0145	POLICE PATROL
2983	ENCRYPTION PORTABLE RADIO GTE	901081	0000KTJ		GTE	0145	POLICE PATROL
2984	ENCRYPTION PORTABLE RADIO GTE	901082	0000KTH		GTE	0145	POLICE PATROL
2985	ENCRYPTION PORTABLE RADIO GTE	901083	0000KSZ		GTE	0145	POLICE PATROL
2986	ENCRYPTION PORTABLE RADIO GTE	901084	0000KSR		GTE	0145	POLICE PATROL
2987	ENCRYPTION PORTABLE RADIO GTE	901085	0000KRJ		GTE	0145	POLICE PATROL
2988	ENCRYPTION PORTABLE RADIO GTE	901086	0000KSN		GTE	0145	POLICE PATROL
2989	ENCRYPTION PORTABLE RADIO GTE	901087	0008X28		GTE	0145	POLICE PATROL
2990	ENCRYPTION PORTABLE RADIO GTE	901088	0000KSK		GTE	0145	POLICE PATROL
2991	ENCRYPTION PORTABLE RADIO GTE	901089	0000KSJ		GTE	0145	POLICE PATROL
2992	ENCRYPTION PORTABLE RADIO GTE	901090	0000KSH		GTE	0145	POLICE PATROL
2993	ENCRYPTION PORTABLE RADIO GTE	901091	0000KSG		GTE	0145	POLICE PATROL
2994	ENCRYPTION PORTABLE RADIO GTE	901092	0000KSE		GTE	0145	POLICE PATROL
2995	ENCRYPTION PORTABLE RADIO GTE	901093	0000KSC		GTE	0145	POLICE PATROL
2996	ENCRYPTION PORTABLE RADIO GTE	901094	0000KSS		GTE	0145	POLICE PATROL
2997	ENCRYPTION PORTABLE RADIO GTE	901095	0000KS1		GTE	0145	POLICE PATROL
2998	ENCRYPTION PORTABLE RADIO GTE	901096	0000KSO		GTE	0145	POLICE PATROL
2999	ENCRYPTION PORTABLE RADIO GTE	901097	0000KRZ		GTE	0145	POLICE PATROL
3000	ENCRYPTION PORTABLE RADIO GTE	901098	0000KRY		GTE	0145	POLICE PATROL
3001	ENCRYPTION PORTABLE RADIO GTE	901099	0000KRX		GTE	0145	POLICE PATROL
3002	ENCRYPTION PORTABLE RADIO GTE	901100	0000KRW		GTE	0145	POLICE PATROL
3003	ENCRYPTION PORTABLE RADIO GTE	901101	0000KRU		GTE	0145	POLICE PATROL
3004	ENCRYPTION PORTABLE RADIO GTE	901102	0000KRR		GTE	0145	POLICE PATROL
3005	ENCRYPTION PORTABLE RADIO GTE	901103	0000KSP		GTE	0145	POLICE PATROL
3006	ENCRYPTION PORTABLE RADIO GTE	901104	0000KNZ		GTE	0145	POLICE PATROL
3007	ENCRYPTION PORTABLE RADIO GTE	901105	0000KTD		GTE	0145	POLICE PATROL
3034	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901134	0000KSA		GTE	0145	POLICE PATROL
3035	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901135	0000KS8		GTE	0145	POLICE PATROL
3036	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901136	0000KS7		GTE	0145	POLICE PATROL
3037	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901137	0000KS6		GTE	0145	POLICE PATROL
3038	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901138	0000KS5		GTE	0145	POLICE PATROL
3039	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901139	0000KS4		GTE	0145	POLICE PATROL
3040	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901140	0000KS3		GTE	0145	POLICE PATROL
3041	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901141	0000KS2		GTE	0145	POLICE PATROL
3042	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901142	0000KRV		GTE	0145	POLICE PATROL
3043	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901143	0000KRT		GTE	0145	POLICE PATROL
3044	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901144	0000KRS		GTE	0145	POLICE PATROL
3045	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901145	0000KRQ		GTE	0145	POLICE PATROL
3046	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901146	0000KRM		GTE	0145	POLICE PATROL
3047	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901147	0000KRD		GTE	0145	POLICE PATROL
3048	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901148	0000KPB		GTE	0145	POLICE PATROL
3049	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901149	0000KP9		GTE	0145	POLICE PATROL
3050	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901151	0000KP2		GTE	0145	POLICE PATROL
3051	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901152	0000KP0		GTE	0145	POLICE PATROL
3052	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901153	0000KNY		GTE	0145	POLICE PATROL
3053	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901154	0000KNW		GTE	0145	POLICE PATROL
3054	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901155	0000KNU		GTE	0145	POLICE PATROL
3055	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901156	0000KNT		GTE	0145	POLICE PATROL
3056	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901157	0000KNS		GTE	0145	POLICE PATROL
3057	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901158	0000KNR		GTE	0145	POLICE PATROL
3058	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901159	0000KC6		GTE	0145	POLICE PATROL
3059	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901160	0000KBN		GTE	0145	POLICE PATROL
3060	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901161	0008Z3R		GTE	0145	POLICE PATROL
3061	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901162	0000K5K		GTE	0145	POLICE PATROL
3062	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901163	0000JU9		GTE	0145	POLICE PATROL
3063	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901164	0000KTZ		GTE	0145	POLICE PATROL
3064	GTE PORTABLE RADIO GTE/H9H9TE00X8300HW	901165	0000KT7		GTE	0145	POLICE PATROL
3332	SWIMMING POOL HAIR & LINST STRAINER	901700	N/A		MERMAID	0335	POOLS
3445	RADIO MOBILE EDACS ORION MOTORCYCLE	902025	1787194		ERICSSON GE	0145	POLICE PATROL
3446	RADIO MOBILE EDACS ORION MOTORCYCLE	902026	1787195		ERICSSON GE	0145	POLICE PATROL
3447	RADIO MOBILE EDACS ORION ERICSSON GE	902027	1787184		ERICSSON	0145	POLICE PATROL
3449	RADIO MOBILE EDACS ORION ERICSSON GE	902029	1787180		ERICSSON	0145	POLICE PATROL
3450	RADIO MOBILE EDACS ORION ERICSSON GE	902030	1787181		ERICSSON	0145	POLICE PATROL
3451	RADIO MOBILE EDACS ORION ERICSSON GE	902031	1787182		ERICSSON	0145	POLICE PATROL
3737	AIR PURIFIER,CLEANER	902597	N/A		MCD002-AT	0205	POLICE COMM.
3913	2004 MOBILE RADIO EDACS 35 WATT	902785	9801108		JAGUARHB8MTX	0145	POLICE PATROL
3914	2004 MOBILE RADIO EDACS 35 WATT	902786	9800015		JAGUAR HB8MTX	0145	POLICE PATROL
4129	2006 MA-COM PORTABLE ENCRYPTED RADIO	903004	9038860		HT7150514	0145	POLICE COMM.

2018 AUCTION DISPOSALS

EXHIBIT A

4130	2006 MA-COM PORTABLE ENCRYPTED RADIO	903005	9038915	HT7150514	0145	POLICE COMM.
4131	2006 MA COM PORTABLE ENCRYPTED RADIO	903006	9036904	HT71505814	0145	POLICE COMM.
4132	2006 MA COM PORTABLE ENCRYPTED RADIO	903007	9038856	HT71505814	0145	POLICE COMM.
4133	2006 MA COM PORTABLE ENCRYPTED RADIO	903008	9038843	HT71505814	0145	POLICE COMM.
4134	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903009	9038858	HT71505814	0145	POLICE COMM.
4135	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903010	9036847	HT71505814	0145	POLICE COMM.
4136	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903011	9036907	HT71505814	0145	POLICE COMM.
4137	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903012	9099822	HT7150581X	0145	POLICE COMM.
4138	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903013	9099823	HT7150581X	0145	POLICE COMM.
4139	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903014	9099815	HT7150581X	0145	POLICE COMM.
4140	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903015	9099814	HT7150581X	0145	POLICE COMM.
4141	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903016	9100041	HT7150581X	0145	POLICE COMM.
4142	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903017	9099816	HT7150581X	0145	POLICE COMM.
4143	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903018	9100043	HT7150581X	0145	POLICE COMM.
4144	2006 MA COM PORTABLE UNENCRYPTED RADIOS	903019	9100042	HT7150581X	0145	POLICE COMM.
4991	2006 MA/COM RADIO	903886	9107018	P7150	0145	POLICE COMM.
4992	2006 MA/COM RADIO	903887	9107021	07150	0145	POLICE COMM.
4993	2006 MA/COM RADIO	903888	9107022	P7150	0145	POLICE COMM.
4994	2006 MA/COM RADIO	903889	9107023	P7150	0145	POLICE COMM.
4995	2006 MA/COM RADIO	903890	9148125	P7150	0145	POLICE COMM.
4996	2006 MA/COM RADIO	903891	9148126	P7150	0145	POLICE COMM.
4997	2006 MA/COM RADIO	903892	9148127	P7150	0145	POLICE COMM.
4998	2006 MA/COM RADIO	903893	9148128	P7150	0145	POLICE COMM.
4999	2006 MA/COM RADIO	903894	9148129	P7150	0145	POLICE COMM.
5000	2006 MA/COM RADIO	903895	9148130	P7150	0145	POLICE COMM.
5001	2006 MA/COM RADIO	903896	9070923	M7100	0145	POLICE COMM.
5002	2006 MA/COM RADIO	903897	9070924	M7100	0145	POLICE COMM.
5003	2006 MA/COM RADIO	903898	9070925	M7100	0145	POLICE COMM.
5004	2006 MA/COM RADIO	903899	9070926	M7100	0145	POLICE COMM.
5005	2006 MA/COM RADIO	903900	9070927	M7100	0145	POLICE COMM.
5006	2006 MA/COM RADIO	903901	9071024	M7100	0145	POLICE COMM.
5007	2006 MA/COM RADIO	903902	9071025	M7100	0145	POLICE COMM.
5008	2006 MA/COM RADIO	903903	9071026	M7100	0145	POLICE COMM.
5009	2006 MA/COM RADIO	903904	9071027	M7100	0145	POLICE COMM.
5238	2007 HECKLER & KOCH HK416	904144	88-003351	416	0201	POLICE ADMIN
5239	2007 HECKLER & KOCH HK416	904145	88-003352	416	0201	POLICE ADMIN
5240	2007 HECKLER & KOCH HK416	904146	88-003353	416	0201	POLICE ADMIN
5241	2007 HECKLER & KOCH HK416	904147	88-003354	416	0201	POLICE ADMIN
5242	2007 HECKLER & KOCH HK416	904148	88-003355	416	0201	POLICE ADMIN
5243	2007 HECKLER & KOCH HK416	904149	88-003356	416	0201	POLICE ADMIN
5244	2007 HECKLER & KOCH HK416	904150	88-003357	416	0201	POLICE ADMIN
5245	2007 HECKLER & KOCH HK416	904151	88-003358	416	0201	POLICE ADMIN
5246	2007 HECKLER & KOCH HK416	904152	88-003359	416	0201	POLICE ADMIN
5247	2007 HECKLER & KOCH HK416	904153	88-003360	416	0201	POLICE ADMIN
5248	2007 HECKLER & KOCH HK416	904154	88-003361	416	0201	POLICE ADMIN
5249	2007 HECKLER & KOCH HK416	904155	88-003362	416	0201	POLICE ADMIN
1250	TELEPHONE SYSTEM		N/A		0145	IT
1276	1990 SURVEILLANCE EQ IN LCDTF VAN (CID)		LCDF0254		0203	CRIMINAL INVESTI
1491	ORION SCAN MDT/D28LG1 TRUNK MOUNTED BOX		1634698	ORION	0145	POLICE PATROL
1492	ORION SCAN MDT/D28LG1		1634699	ORION	0145	POLICE PATROL
1494	ORION SCAN MDT/D28LG1		1634701	ORION	0145	POLICE PATROL
1495	ORION SCAN MDT/D28LG1		1634705	ORION	0145	POLICE PATROL
1496	ORION SCAN MDT/D28LG1		1634706	ORION	0145	POLICE PATROL
1497	ORION SCAN MDT/D28LG1		1634707	ORION	0145	POLICE PATROL
1498	ORION SCAN MDT/D28LG1		1634708	ORION	0145	POLICE PATROL
1499	ORION SCAN MDT/D28LG1		1634709	ORION	0145	POLICE PATROL
1500	ORION SCAN MDT/D28LG1		1634710	ORION	0145	POLICE PATROL
1501	ORION SCAN MDT/D28LG1		1634711	ORION	0145	POLICE PATROL
1502	ORION SCAN MDT/D28LG1		1634712	ORION	0145	POLICE PATROL
1503	ORION SCAN MDT/D28LG1		1634714	ORION	0145	POLICE PATROL
1504	ORION SCAN MDT/D28LG1		1634715	ORION	0145	POLICE PATROL
1505	ORION SCAN MDT/D28LG1		1634716	ORION	0145	POLICE PATROL
1506	ORION SCAN MDT/D28LG1		1634717	ORION	0145	POLICE PATROL
1507	ORION SCAN MDT/D28LG1		1634718	ORION	0145	POLICE PATROL
1508	ORION SCAN MDT/D28LG1		1634719	ORION	0145	POLICE PATROL
1509	ORION SCAN MDT/D28LG1		1634720	ORION	0145	POLICE PATROL
1510	ORION SCAN MDT/D28LG1		1634721	ORION	0145	POLICE PATROL
1511	ORION SCAN MDT/D28LG1		1634722	ORION	0145	POLICE PATROL
1512	ORION SCAN MDT/D28LG1		1636004	ORION	0145	POLICE PATROL
1513	ORION SCAN MDT/D28LG1		1636005	ORION	0145	POLICE PATROL
1514	ORION SCAN MDT/D28LG1		1636006	ORION	0145	POLICE PATROL
1515	ORION SCAN MDT/D28LG1		1636007	ORION	0145	POLICE PATROL
1516	ORION SCAN MDT/D28LG1		1636008	ORION	0145	POLICE PATROL
1517	ORION SCAN MDT/D28LG1		1636009	ORION	0145	POLICE PATROL
1518	ORION SCAN MDT/D28LG1		1636010	ORION	0145	POLICE PATROL
1519	ORION SCAN MDT/D28LG1		1634702	ORION	0145	POLICE PATROL
1520	ORION SCAN MDT/D28LG1		1634703	ORION	0145	POLICE PATROL
1521	ORION SCAN MDT/D28LG1		1634704	ORION	0145	POLICE PATROL
1624	2000 RADIO MOBILE VEH 800 MHZ TRNK MOUNT		1734535	ERICSSON	0145	POLICE PATROL
1626	2000 RADIO MOBILE VEH 800 MHZ TRNK MOUNT		1734533	ERICSSON	0145	POLICE PATROL
1627	2000 RADIO MOBILE VEH 800 MHZ TRNK MOUNT		1734536	ERICSSON	0145	POLICE PATROL

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1764	1998 ERICSSON MOBILE DATA RADIOS & PARTS		1667634	ERICSSON	0145	POLICE PATROL
1765	1998 ERICSSON MOBILE DATA RADIOS & PARTS		1667635	ERICSSON	0145	POLICE PATROL
1766	1998 ERICSSON MOBILE DATA RADIOS & PARTS		1667632	ERICSSON	0145	POLICE PATROL
1767	1998 ERICSSON MOBILE DATA RADIOS & PARTS		1667633	ERICSSON	0145	POLICE PATROL
2804	1995 BLUE & RED PLAYGROUND EQ @ CITY PRK		N/A		0320	PARKS
2826	CITY PARK RESTROOMS 1995		N/A		0320	PARKS
2904	#0506 INTERNATIONAL HEA	900901	1HTSDAAR2VH437491	RESCUE TRUCK	4028	FIRE PROTECTION
2915	1997 PLAY STRUCTURE @ SANGER PLAYGROUND		N/A		0320	PARKS
3117	PLAYGROUND EQ @ TAYLOR SCHOOL PARK SE		n/A	PLAYWORLD	0320	PARKS
3292	TAYLOR PARK PLAYGROUND				0320	PARKS
3331	SWIMMING POOL FILTER	901694			0335	POOLS
3659	HHS POOL RENOVATIONS	902478			0335	POOLS
3898	LIGHTED PEDESTRIAN C	902769		80-ZA280(TS 400)	4048	STREET IMPROV.
3899	CAMERA VIDEO DETECTI	902770		VANTAGE	4048	STREET IMPROV.
3900	4 CAMERA VIDEO SYSTE	902771		VAN-AR41	4048	STREET IMPROV.
4150	DIVE STAND W/16' DIVING BOARD @ HHS POOL		MAXIFLEX	1 METER W/16BRD	0335	POOLS
4901	2 CAMERA VIDEO SYSTE	903795		EDGE 2 2NLV	4048	STREET IMPROV.
4902	2 CAMERA VIDEO SYSTE	903796		EDGE2 2NLV	4048	STREET IMPROV.
5022	HONEY WELL HVAC SYS FOR HHS NATATORIUM	8249	CIRCULATION SYSTEM	POOL PAK	0335	POOLS
5258	2 TON ASPHALT HOT BO	904164	0711490TEDX	KM4000TEDX	0423	STREETS/HWY
5265	ELECTRONIC SPEED SIGNS	904171	RD01705	SMART 400	0202	POLICE PATROL
5266	ELECTRONIC SPEED SIGNS	904172	RD01709	SMART 400	0202	POLICE PATROL
5267	ELECTRONIC SPEED SIGNS	904173	RD01781	SMART 400	0202	POLICE PATROL
5268	ELECTRONIC SPEED SIGNS	904174	RD01787	SMART 400	0202	POLICE PATROL
5269	ELECTRONIC SPEED SIGNS	904175	RD01788	SMART 400	0202	POLICE PATROL
5270	ELECTRONIC SPEED SIGNS	904176	RD01798	SMART 400	0202	POLICE PATROL
5789	SECURITY SYSTEM WITH DVR	5789			0201	POLICE ADMIN
5948	POLICE EQUIPMENT - NARCOTIC K-9	5948			0202	POLICE PATROL
6035	20 HP PUMP W CONTROLS	6035			4370	WWTP
6073	MAINTENANCE SOFTWARE				0145	IT
6175	AUTOCAD			DLT SOLUTIONS	0415	MAPPING
6522	SOFTWARE-AUTOCAD				0145	IT
6670	PACO CLOSED COUPLED PUMP & MOTOR	6670		10UN-40707-1400X	0335	POOLS
6674	AUTODESK INFRASTRUCTURE ECAD SOFTWARE		--		0415	MAPPING
7147	2013 CHEVY AMBULANCE G4500	1465	1GB6G5CL1D1157436	CHEVROLET	0220	FIRE/AMBULANCE
5931	p	8131	1FDEE35L29DA59814	GCC27879	4027	PUBLIC TRANS.
7147	2013 CHEVY AMBULANCE G4500	1465	1GB6G5CL1D1157436	CHEVROLET	0220	FIRE/AMBULANCE

ITEMS NOT ON FIXED ASSET RECORDS TO BE SENT TO AUCTION

Asset #	Description	Tag #	Serial Number	Model	Dept	Location
N/A	HOLSTERS		N/A		HPD	HPD
N/A	SIG SAUER 229 .40 S&W HOLSTER		N/A		HPD	HPD
N/A	9 SAFARILAND PLASTIC PLAIN CLOTHES HOLSTERS		N/A		HPD	HPD
N/A	11 BIANCHI LEATHER PLAIN CLOTHES HOLSTERS		N/A		HPD	HPD
N/A	75 SAFARILAND PLASTIC DUTY HOLSTERS FOR WEAPON MOUNTED LIGHTS WITH BASKET WEAVE FINISH		N/A		HPD	HPD
N/A	SMITH & WESSONM&P .40 S&W HOLSTER		N/A		HPD	HPD
N/A	19 SUREFIRE X300 WEAPON LIGHTS		N/A		HPD	HPD
N/A	9 SUREFIRE KX9T-C WEAPON LIGHTS		N/A		HPD	HPD
N/A	1 POLYGRAPH CHAIR		N/A		HPD	HPD
N/A	DESKTOP		1LQ7182	OPTIPLEX 7020	IT	IT
N/A	DESKTOP		2J81CY1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		2J83CY1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		2J90CY1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		2TQCQW1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		2YZSH02	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		38W2XV1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		38Z2XV1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		3SH1RW1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		3ZJJPW1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		3ZQHM22	OPTIPLEX 7020	IT	IT
N/A	DESKTOP		53PLDZ1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		53PMDZ1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		55W2BZ1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		55X2BZ1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		5CJ4HX1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		687CSW1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		6LQYV12	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		6YWYL02	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		7WSS4V1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		8YLHKS1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		8YMBKS1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		98K5LS1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		9LSLPW1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		9Q0VHS1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		B2M29Z1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		B2M39Z1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		BB11GX1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		BH529Z1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		BH619Z1	OPTIPLEX 7010	IT	IT

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N/A	DESKTOP		BH709Z1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		BS9WJ02	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		BS9XJ02	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		BSD3GZ1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		CPGJB42	OPTIPLEX 7020	IT	IT
N/A	DESKTOP		D0Y9YV1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		DDJWHH2	OPTIPLEX 7050	IT	IT
N/A	DESKTOP		DHQJNS1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		DOY2YV1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		F2J4Q22	OPTIPLEX 7020	IT	IT
N/A	DESKTOP		F3TZV1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		FR1V8Y1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		FR3V8Y1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		FYCRPW1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		GM0M7Y1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		GMHL7Y1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		H835PW1	OPTIPLEX 790	IT	IT
N/A	DESKTOP		HTH6YC1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		HTH7CY1	OPTIPLEX 7010	IT	IT
N/A	DESKTOP		JVSX1N1	OPTIPLEX 780	IT	IT
N/A	LAPTOP		0039410398	M885E	IT	IT
N/A	LAPTOP		11G7XL1	XFR 6400	IT	IT
N/A	LAPTOP		1P3NMQ1	LATITUDE E5520	IT	IT
N/A	LAPTOP		2XY2WN1	XFR 6400	IT	IT
N/A	LAPTOP		323CSS1	XFR 6400	IT	IT
N/A	LAPTOP		390MPP1	LATITUDE E5510	IT	IT
N/A	LAPTOP		4VZ9LX1	LATITUDE E5530	IT	IT
N/A	LAPTOP		50G7XL1	XFR 6400	IT	IT
N/A	LAPTOP		523CSS1	XFR 6400	IT	IT
N/A	LAPTOP		5FDCLX1	LATITUDE E5530	IT	IT
N/A	LAPTOP		5VK7JX1	LATITUDE E5530	IT	IT
N/A	LAPTOP		5VOGMQ1	LATITUDE E5520	IT	IT
N/A	LAPTOP		60G7XL1	XFR 6400	IT	IT
N/A	LAPTOP		61G7XL1	XFR 6400	IT	IT
N/A	LAPTOP		6SNX9T1	LATITUDE E5520	IT	IT
N/A	LAPTOP		723CSS1	XFR 6400	IT	IT
N/A	LAPTOP		8262Z8624	ITRONIX GOBOOK	IT	IT
N/A	LAPTOP		86PJPQ1	XFR 6400	IT	IT
N/A	LAPTOP		B3N1XZ1	LATITUDE E5540	IT	IT
N/A	LAPTOP		B6PJPQ1	XFR 6400	IT	IT
N/A	LAPTOP		BFS7XL1	XFR 6400	IT	IT
N/A	LAPTOP		C0G7XL1	XFR 6400	IT	IT
N/A	LAPTOP		C6PJPQ1	XFR 6400	IT	IT
N/A	LAPTOP		C7QJ5S1	LATITUDE E5520	IT	IT
N/A	LAPTOP		CZDCLX1	LATITUDE E5530	IT	IT
N/A	LAPTOP		D0G7XL1	XFR 6400	IT	IT
N/A	LAPTOP		D6PJPQ1	XFR 6400	IT	IT
N/A	LAPTOP		DFS7XL1	XFR 6400	IT	IT
N/A	LAPTOP		F0G7XL1	XFR 6400	IT	IT
N/A	LAPTOP		FNDHRY1	LATITUDE E5530	IT	IT
N/A	LAPTOP		G0G7XL1	XFR 6400	IT	IT
N/A	LAPTOP		G23CSS1	XFR 6400	IT	IT
N/A	LAPTOP		GWY2WN1	XFR 6400	IT	IT
N/A	LAPTOP		JWN01F1	XPS Studio 1535	IT	IT
N/A	SCANNER		DF323100	CANON 3080C II	IT	IT
N/A	SCANNER		DF323108	CANON 3080C II	IT	IT
N/A	SCANNER		DF330120	CANON 3080C II	IT	IT
N/A	SCANNER		AA311685	CANON 3020	IT	IT
N/A	LAPTOP		0037176200	M465E	IT	IT
N/A	COPIER		W534L500198	RICOH MP50025P	IT	IT
N/A	HP OFFICE JET PRO 8600		SN: CN35F8VJFC		LIBRARY	LIBRARY
N/A	2 WOODEN CHAIRS	180-017	N/A		LIBRARY	LIBRARY
N/A	BLUE CHAIR ON WHEELS		N/A		LIBRARY	LIBRARY
N/A	COLORFUL DOUBLE CHAIR		N/A		LIBRARY	LIBRARY
N/A	GRAY SITTING BENCH		N/A		LIBRARY	LIBRARY
N/A	CHILDREN'S TOY CUBE		N/A		LIBRARY	LIBRARY
N/A	2 KIK STEP STOOLS		N/A		LIBRARY	LIBRARY
N/A	BELL & HOWELL 301F PROJECTOR WITH LAMP SUPPLIES		N/A		LIBRARY	LIBRARY
N/A	METAL KEY BOX		N/A		LIBRARY	LIBRARY
N/A	3 NORTEL PHONES		N/A		LIBRARY	LIBRARY
N/A	AT&T ANSWER MACHINE		N/A		LIBRARY	LIBRARY
N/A	TEXAS INSTRUMENT ADDING MACHINE		N/A		LIBRARY	LIBRARY
N/A	SHARP ADDING MACHINE		N/A		LIBRARY	LIBRARY
N/A	MAGNIFIER LENS END CASE		N/A		LIBRARY	LIBRARY
N/A	IBM 6783 TYPEWRITER	3281	SN: 11-0195613		LIBRARY	LIBRARY
N/A	SPOTLIGHT OPAQUE PROJECTOR MODEL TS-7		SN: 4800080		LIBRARY	LIBRARY
N/A	HP COLOR LASER JET CP1518NI		SN: CNAC81POON		LIBRARY	LIBRARY
N/A	LIBRARY HOLDINGS: 6420 BOOKS, 46 CD BOOKS, 32 DVDS, 192 MUSIC CDS				LIBRARY	LIBRARY
N/A	SHINDAWA STRAIGHT SHAFT WEEDER		0123969	SHINDAWA/S270	UTILITIES	UTILITIES
N/A	SHINDAWA STRAIGHT SHAFT WEEDER		9102344	SHINDAWA/S270	UTILITIES	UTILITIES

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N/A	4" PROGRESSIVE CAVITY PUMP AND MOTOR ASSEMBLY	14958	NETZSCH/N E70A	UTILITIES	UTILITIES
N/A	NETZSCH INLINE UPRIGHT SCUM GRINDER	14979	NETZSCH/301-15	UTILITIES	UTILITIES
N/A	NETZSCH INLINE UPRIGHT SCUM GRINDER	14978	NETZSCH/301-15	UTILITIES	UTILITIES
N/A	4" PROGRESSIVE CAVITY PUMP AND MOTOR ASSEMBLY	14957	NETZSCH/NE70A	UTILITIES	UTILITIES
N/A	4" PROGRESSIVE CAVITY PUMP AND MOTOR ASSEMBLY	14956	NETZSCH/NE70A	UTILITIES	UTILITIES
N/A	NETZSCH INLINE UPRIGHT SCUM GRINDER	14977	NETZSCH/301-15	UTILITIES	UTILITIES
N/A	CURVED SHAFT EDGER	262555863	STIHL/FC55C	UTILITIES	UTILITIES
N/A	ECHO PB-200 HAND HELD BLOWER	N/A	PB-200	UTILITIES	UTILITIES
N/A	250 QTY 3/4" UP TO 4" BRASS WATER METERS	N/A		WWTP	WWTP
N/A	ORANGE BIKE	16-04367		HPD	HPD-EVIDENCE
N/A	BLUE/YELLOW BIKE	16-08455		HPD	HPD-EVIDENCE
N/A	BURG/CREAM BIKE	16-06623		HPD	HPD-EVIDENCE
N/A	RED BIKE	16-07540		HPD	HPD-EVIDENCE
N/A	BLUE/BLACK BIKE	16-05248		HPD	HPD-EVIDENCE
N/A	BLACK BIKE	16-06084		HPD	HPD-EVIDENCE
N/A	BLUE/BLACK SCHWINN BIKE	16-03651		HPD	HPD-EVIDENCE
N/A	BLUE/WHITE MONGOOSE BIKE	16-04658		HPD	HPD-EVIDENCE
N/A	GREEN BIKE	16-04278		HPD	HPD-EVIDENCE
N/A	BLUE/SILVER MONGOOSE BIKE	16-07692		HPD	HPD-EVIDENCE
N/A	BLACK BIKE/BROKEN SEAT	16-03905		HPD	HPD-EVIDENCE
N/A	BLACK/GREEN BIKE	17-01133		HPD	HPD-EVIDENCE
N/A	RED SCHWINN BIKE	17-01101		HPD	HPD-EVIDENCE
N/A	RED HUFFY BIKE	17-04190		HPD	HPD-EVIDENCE
N/A	PINK HUFFY BIKE	17-04270		HPD	HPD-EVIDENCE
N/A	BLACK BIKE	17-03582		HPD	HPD-EVIDENCE
N/A	SILVER/RED NEXT BIKE	17-03618		HPD	HPD-EVIDENCE
N/A	ORANGE MONGOOSE BIKE	17-03674		HPD	HPD-EVIDENCE
N/A	BLACK/WHITE BIKE	17-03704		HPD	HPD-EVIDENCE
N/A	GREEN CHAOS BIKE	17-02782		HPD	HPD-EVIDENCE
N/A	BLACK BIKE	17-02844		HPD	HPD-EVIDENCE
N/A	GRAY/BLACK BIKE	17-02860		HPD	HPD-EVIDENCE
N/A	BLACK CITY CRUISER BIKE	17-02865		HPD	HPD-EVIDENCE
N/A	DR. PEPPER BIKE	17-03036		HPD	HPD-EVIDENCE
N/A	BLACK SCHWINN BIKE	17-03099		HPD	HPD-EVIDENCE
N/A	PURPLE MNTN. BIKE	17-02011		HPD	HPD-EVIDENCE
N/A	BLACK AMBUSH BIKE	17-02321		HPD	HPD-EVIDENCE
N/A	BLACK BIKE	17-01133		HPD	HPD-EVIDENCE
N/A	SILVER BIKE	18-00934		HPD	HPD-EVIDENCE
N/A	GRAY BIKE	18-01676		HPD	HPD-EVIDENCE
N/A	BLACK/ORANGE BIKE	18-06122		HPD	HPD-EVIDENCE
N/A	PINK/GREEN KENT BIKE	18-08764		HPD	HPD-EVIDENCE
N/A	BLUE MURRAY BIKE	18-11101		HPD	HPD-EVIDENCE
N/A	RED BIKE	18-13313		HPD	HPD-EVIDENCE
N/A	SILVER BIKE	18-14401		HPD	HPD-EVIDENCE
N/A	GREEN CHAOS BIKE	18-14731		HPD	HPD-EVIDENCE
N/A	BLACK BIKE	18-21639		HPD	HPD-EVIDENCE
N/A	BLACK MONGOOSE BIKE	18-24717		HPD	HPD-EVIDENCE
N/A	PINK MONGOOSE BIKE	18-30943		HPD	HPD-EVIDENCE
N/A	GIRLS MOUNTAIN BIKE	18-31835		HPD	HPD-EVIDENCE
N/A	BLACK MONGOOSE BIKE	18-32745		HPD	HPD-EVIDENCE
N/A	SILVER BIKE	18-33867		HPD	HPD-EVIDENCE
N/A	PINK/GREEN KENT BIKE	18-36116		HPD	HPD-EVIDENCE
N/A	BLACK/WHITE BIKE	18-36649		HPD	HPD-EVIDENCE
N/A	BLACK/WHITE BIKE	18-37840		HPD	HPD-EVIDENCE
N/A	RED/SILVER KENT BIKE	18-38469		HPD	HPD-EVIDENCE
N/A	GRAY OFFICE CHAIR			HPD	HPD-EVIDENCE
N/A	INTERSTATE 12 V BATTERY	15-08239		HPD	HPD-EVIDENCE
N/A	DEWALT TOOL CASE	15-08239		HPD	HPD-EVIDENCE
N/A	PORTABLE HEATER	15-08239		HPD	HPD-EVIDENCE
N/A	DELTA MITER SAW	15-08239		HPD	HPD-EVIDENCE
N/A	GEARWRENCH TOOL SET	15-08239		HPD	HPD-EVIDENCE
N/A	TOTAL FLOW SOLAR PANEL	15-08239		HPD	HPD-EVIDENCE
N/A	DEMAL SAW MAX	15-08239		HPD	HPD-EVIDENCE
N/A	KETER TOOL TABLE	15-08239		HPD	HPD-EVIDENCE
N/A	CRAFTSMAN TOOL SET	15-08239		HPD	HPD-EVIDENCE
N/A	COBRAMATIC WELDER	15-08239		HPD	HPD-EVIDENCE
N/A	RYOBI WEEDEATER	15-08239		HPD	HPD-EVIDENCE
N/A	CENTRAL AIR COMPRESSOR	15-08239		HPD	HPD-EVIDENCE
N/A	LAPTOP BAG	15-08239		HPD	HPD-EVIDENCE
N/A	RYOBI GRINDER	15-08239		HPD	HPD-EVIDENCE
N/A	BAG OF TOW STRAPS	15-08239		HPD	HPD-EVIDENCE
N/A	RED BAG	15-08239		HPD	HPD-EVIDENCE
N/A	PIONEER SPEAKER	15-08239		HPD	HPD-EVIDENCE
N/A	PIONEER SPEAKER	15-08239		HPD	HPD-EVIDENCE
N/A	AW DIRECT PUMP	15-08239		HPD	HPD-EVIDENCE
N/A	DOOR KIT IN BLACK CASE	15-08239		HPD	HPD-EVIDENCE
N/A	GAMETIME COACH WATCH	15-08239		HPD	HPD-EVIDENCE
N/A	KOBALT SCALE & DRILL BITS	15-08239		HPD	HPD-EVIDENCE
N/A	MASTER LOCKS	15-08239		HPD	HPD-EVIDENCE
N/A	NINTENDO CASE	15-08239		HPD	HPD-EVIDENCE
N/A	2 BOXES MISC. TOOLS	15-08239		HPD	HPD-EVIDENCE

N/A	GUITAR		UNK		HPD	HPD-EVIDENCE
N/A	MISC. COSTUME JEWELRY		UNK		HPD	HPD-EVIDENCE
N/A	COMPUTER MONITOR		UNK		HPD	HPD-EVIDENCE
N/A	COMPUTER PRINTER		12-15033		HPD	HPD-EVIDENCE
N/A	COMPUTER MONITOR		UNK		HPD	HPD-EVIDENCE
N/A	HP PRINTER		12-00224		HPD	HPD-EVIDENCE
N/A	HP LASER JET PRINTER		12-00224		HPD	HPD-EVIDENCE
N/A	MOTORCROSS GEAR		16-04332		HPD	HPD-EVIDENCE
N/A	GOOD YEAR DRILL		12-30046		HPD	HPD-EVIDENCE
N/A	PACKAGE WINDOW TINT		12-15604		HPD	HPD-EVIDENCE
N/A	VIZIO TV		12-35180		HPD	HPD-EVIDENCE
N/A	2 DIGITAL VIDEO RECORDERS		UNK		HPD	HPD-EVIDENCE
N/A	MISC. VINYL RECORDS, 8 TRACK TAPES		UNK		HPD	HPD-EVIDENCE
N/A	BRINKS DOOR LOCK		14-05181		HPD	HPD-EVIDENCE
N/A	WHITE HELMET		18-27859		HPD	HPD-EVIDENCE
N/A	BAG OF CAPS		UNK		HPD	HPD-EVIDENCE
N/A	BLACK OFFICE CHAIR				HPD	HPD-EVIDENCE

TRANSFERS

Asset #	Description	Tag #	Serial Number	Model	Transer From:	Transfer To:
2107	HP DESIGNJET 815 PLOTTER/SCANNER	8110	SDK37852005/DK37511017	DESIGNJET 815	MAPPING	UTILITIES
2880	#0518 1997 J D 410 4 X 4 B	900844	N/A	J D 410	UTILITIES	HPD
3108	4" TRASH PUMP ON TRAILER W/ DIES. ENGINE	901294	T98100047	CH&E	WWTP	GOLF
3941	#0833 2005 CHEVROLET SILVERADO 1500	8038	1GCEC14V85Z222393	SILVERADO 1500	ENVIRON	HAAC
3948	#0840 2005 FORD ESCAPE	8048	1FMYU031X5KD39352	ESCAPE	ENVIRON	PUBLIC COM
4158	#0925 2006 CHEVROLET IMPALA	903033	2G1WS581469385553	IMPALA	GARAGE	COURT
5840	#1203 2008 CHEVROLET IMPALA	8007	2G1WS553881365233	IMPALA	CITY MAN	PUBLIC COM
5947	TRACTOR UNITS-JOHN DEERE	5947	M06X4DD050187		WWTP	WWRF
6032	ELECTRIC FORKLIFT	6032	HHIHF05KA0000026	15HBR-7	WWTP	WAREHOUSE
6241	CUSHMAN TURF TRUCK UNIT # 1335	6241	840560002488	84056	GOLF	SPORTSFLD
6731	RICOH AFICIO MP-3353 COPIER -SR CENTER		E764L950207	AFICIO MP-3353	SENIOR	OLDER AMER
6798	POOL EDGE PAD 4'X6'X1'		N/A	WATERPARK EXCITE	REC.	AQUATICS
6039	ELGIN CROSSWIND STREET SWEEPER		VIN 1HTMMAANXBH517894	ELGIN CROSSWIND	STREETS	UTILITIES

ITEMS DONATED TO CITY OF ALAMOGORDO

Asset #	Description	Tag #	Serial Number	Model	Dept	Location
N/A	K-9 CAGE		UNIT #1440		HPD	HPD
N/A	K-9 CAGE		UNIT #1435		HPD	HPD
N/A	K-9 CAGE		UNIT #1436		HPD	HPD
N/A	K-9 CAGE		UNIT #1434		HPD	HPD



ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: Resolution Supporting The Oil and Gas Industry in the Revision of the BLM's 1988 Carlsbad Resource Management Plan.

DEPT. OF ORIGIN: Mayor's Office
DATE SUBMITTED: October 30, 2018
SUBMITTED BY: Sam D. Cobb, Mayor

Summary:

The U.S. Department of Interior, Bureau of Land Management (BLM) Carlsbad Field Office originally approved the Carlsbad Resource Management Plan in 1988. The Carlsbad Resource Management Plan is a tool used by BLM to serve as the blueprint in the management of public lands in Southeastern New Mexico. The City of Hobbs seeks to support the inclusion and consideration of the oil and gas industry in the revision of the BLM's Carlsbad Resource Management Plan.

Fiscal Impact:

No fiscal impact.

Reviewed By:


Finance Department

Attachments:

Resolution

Legal Review:

Approved As To Form:


City Attorney

Recommendation:

Adopt the Resolution as presented.

Approved For Submittal By:

Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____

Ordinance No. _____

Approved _____

Other _____

Continued To: _____

Referred To: _____

Denied _____

File No. _____

CITY OF HOBBS

RESOLUTION NO. 6737

A RESOLUTION SUPPORTING THE OIL AND GAS INDUSTRY IN THE REVISION OF
THE BLM'S 1988 CARLSBAD RESOURCE MANAGEMENT PLAN

WHEREAS, New Mexico's oil and natural gas industry is responsible for over 100,000 jobs in the state and has an annual economic impact of \$12.8 Billion; and

WHEREAS, the oil and natural gas industry in Southeastern New Mexico provides nearly one-third of the revenue for New Mexico's General Fund and is vital to the economy of Lea County and Hobbs, New Mexico; and

WHEREAS, in Lea County, the oil and gas industry contributed more than \$33 Million of the \$112 Million in total education funding for 2017; and

WHEREAS, the City of Hobbs supports a thriving oil and gas industry as well as the efforts of the New Mexico Oil and Gas Association (NMOGA) to sustain and grow the industry; and

WHEREAS, the U.S. Department of the Interior, Bureau of Land Management (BLM) Carlsbad Field Office (CFO) uses the Resource Management Plan (RMP) to evaluate and communicate its management of public lands; and

WHEREAS, the Carlsbad Resource Management Plan encompasses approximately 6.2 Million acres including all of Eddy, Lea, and part of Chavez Counties and includes the communities of Artesia, Carlsbad, Hobbs, Jal, Hope, and Lovington; and

WHEREAS, the current Carlsbad Resource Management Plan was originally approved in 1988 and amended in 1997 and again in 2008; and

WHEREAS, on August 3, 2018, the BLM drafted a revised Carlsbad Resource Management Plan and has entered the 90-day public comment period to end November 5, 2018; and

WHEREAS, this revised Carlsbad Resource Management Plan would affect approximately 2.1 Million surface acres of federal land and 2.7 Million acres of federal mineral estate, including land in Lea County, New Mexico.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Hobbs, that the City of Hobbs encourages the U.S. Department of the Interior, Bureau of Land Management (BLM) to follow a balanced multiple-use vision for the revised Carlsbad Resource Management Plan; and

BE IT FURTHER RESOLVED, the City of Hobbs encourages: oil and gas mineral development as part of BLM's multi-use policy; the use of peer-reviewed science in the environmental analysis to justify stipulations; compliance with the 2005 Energy Policy Act to ensure lease stipulations are only as restrictive as necessary to protect the resource; and an appropriate balanced approach for protecting, restoring, and enhancing the resource area.

PASSED, ADOPTED AND APPROVED this 5th day of November, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: RESOLUTION TO APPROVE THE FINAL PLAN FOR LIBBA LAND SUBDIVISION, AS RECOMMENDED BY THE PLANNING BOARD. Located northeast of the intersection of Kansas and Grimes within the extra-territorial jurisdiction, submitted by Daniel Johncox.

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: October 29, 2018
SUBMITTED BY: Kevin Robinson – Planning Department

Summary: The Final Plan for Libba Land Subdivision is submitted by Daniel Johncox. The subdivision is located northeast of the intersection of Kansas and Grimes and within the extra-territorial jurisdiction of the municipality. The subdivision encompasses +/- 128.91 acres and will contain 51 single family residential lots. The Planning Board reviewed this issue on October 16, 2018 and voted 4 to 0 to recommend approval pending County Approval.


Fiscal Impact:

Reviewed By: 
Finance Department

This subdivision is located within the Extraterritorial Jurisdiction of the City of Hobbs; each structure will be served by domestic water wells and private sewer systems. Lea County will assume maintenance of the infrastructure dedicated upon their acceptance of the same.

Attachments: Resolution, Final Plan, Draft Planning Board Minutes.

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Consider Approval of the Resolution to approve the Libba Land Subdivision, as recommended by the Planning Board.

Approved For Submittal By:



Department Director



City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6738

A RESOLUTION TO APPROVE THE FINAL PLAN FOR LIBBA LAND SUBDIVISION, AS RECOMMENDED BY THE PLANNING BOARD.

WHEREAS, Daniel Johncox has submitted a Final Plan for Libba Land Subdivision, for review by the City Planning Board; and

WHEREAS, the subdivision Final Plan was reviewed and approved, contingent upon County Approval, by the Hobbs Planning Board at the October 16, 2018 Planning Board meeting.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby grants Final Plan Approval to Libba Land Subdivision, as recommended by the Planning Board; and

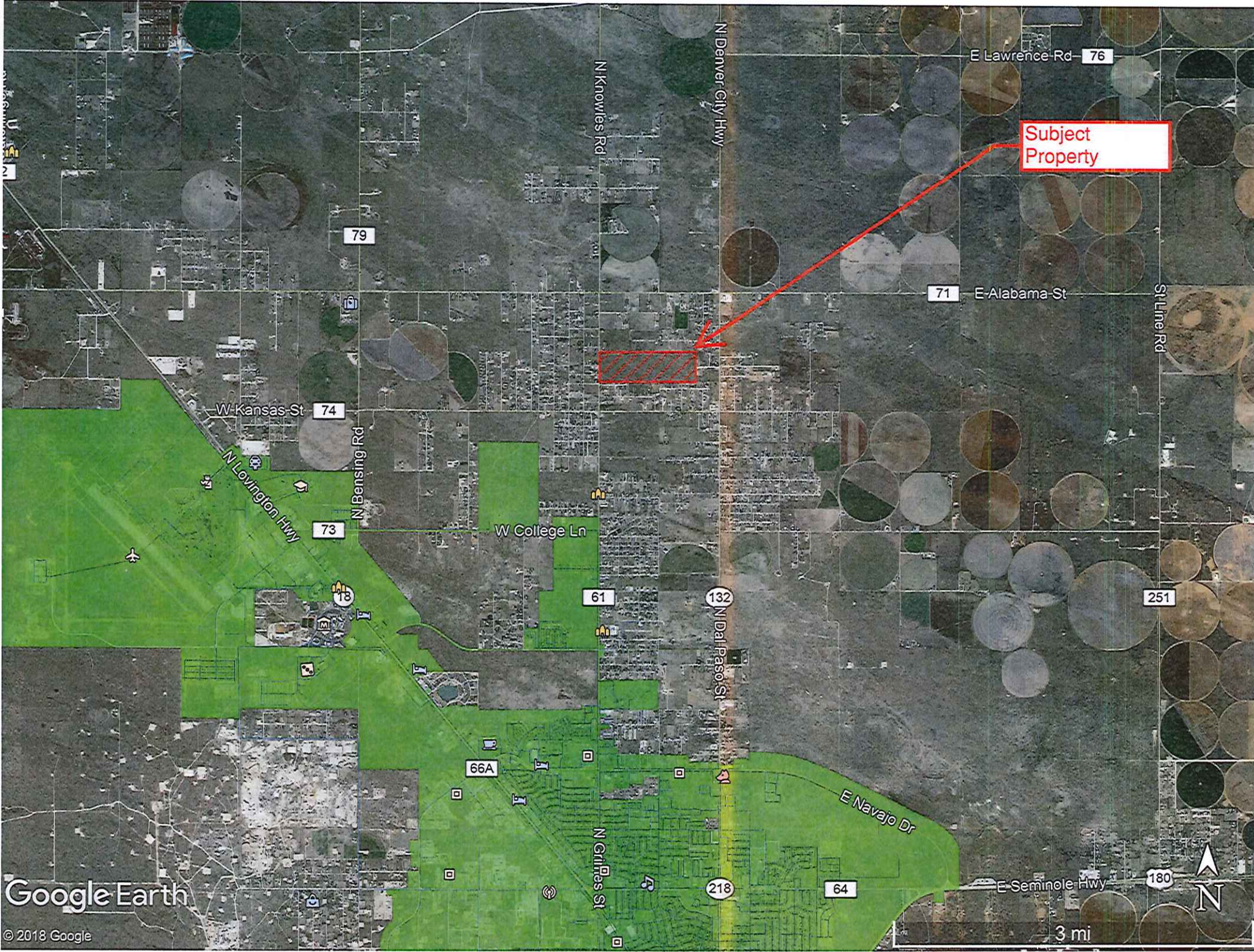
2. The City officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 5th day of November, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, CITY CLERK



Subject Property

Google Earth

© 2018 Google

3 mi



Subject Property



Google Earth

© 2018 Google

3000 ft



Google Earth

© 2018 Google

132

3000 ft



61

74

Parker Cir

W Bonds Ave

W California St

W Colorado Ave

Delaware Ave

W Baregrass Ln

E Alabama St

E Cannedy St

E Chuska St

Sandcrest Dr

E Illinois St

E Kansas Ave

E Kansas St

N Cactus Ln

Greenwood Dr

N Dillard St

N Judy Ln

N Morris St

N Houston St

N Tomlinson St

N Lewellyn St

N Gimes St

N Tomlinson St

N Lewellyn St

TOTONWOOD LANE

BLOCK THREE

BLOCK TWO

BLOCK ONE

Table with columns of lot numbers and dimensions. The table is divided into three sections labeled 'BLOCK ONE', 'BLOCK TWO', and 'BLOCK THREE'. Each section contains multiple rows of lot numbers and their corresponding dimensions. The dimensions are listed in feet and inches, such as '150.00' x '150.00'.

Mr. Alberto Caballero discussed his development at Ranchland. His development is Ranchview 1 and he will be bringing this to the Planning Board soon. He said it is the same plan that has always existed. He said he has eight 1 acre lots and there are approximately 90 units in other areas. Mr. Robinson said by the next meeting there should be a preliminary sketch plan.

5) Review and Final Plat Approval for Libba Land Subdivision, as submitted by property owner, Daniel Johncox.

Mr. Robinson said this is the preliminary and final plat for the entirety of Libba Land Subdivision. He said the public drainage area in the southeast corner is part of lot 19 and it is a restricted easement. He said the encumbrance with be a part lot 19. He said the north-south Fowler roadway is a public surface and subsurface easement with is an encumbrance to lot 11 and 1 of block 1. He said the wing on the southeast corner of block 2 is so that Fowler can enter into the corridor on the west side of the property line. He said neither of the north-south projections is being developed. Mr. Hicks how far out of city limits is Fowler? Mr. Randall said 1.1 miles.

Mr. Reid said the county only has to approve minor changes for this final plat. Mr. Hicks asked Mr. Reid what the county thinks about the developer providing an easement to the two north-south streets. Mr. Reid said they think the streets will never go anywhere or be connected except maybe on the south side at Fowler. He said they may want some kind of agreement with Mr. Johncox on south Fowler with the angle because there is a possibility that the Carrillo land will have to be subdivided and they will put a road in for the southern portion of Fowler. Mr. Hicks asked if in all other aspects except the development of the streets this is in compliance correct? Mr. Robinson said yes.

Mr. Ramirez made a motion, seconded by Mr. Kesner to approve the Final Plat for Libba Land Subdivision. The vote on the motion was 4-0 and the motion carried.

After a brief discussion it was noted the County Commissions next meeting was at a later date than the City's so this item could not go to City Commission until after the County Commission so an amendment would be needed to the motion.

Mr. Ramirez made an amended motion, seconded by Mr. Kesner to approve the Final Plat contingent on Final approval by the County Commission. The vote on the amended motion was 4-0 and the motion carried.

6) Public Hearing to Review and Consider a Request to Grant a Special Use Permit and Amend the Planning District Map to Allow a Recreational Vehicle Park (RVP), on a +/-4.32 acre parent parcel located northwest of the intersection of Lovington Highway and World Drive.

Mr. Robinson said this is a Special Use Map amendment and property owners adjacent to the subject property were notified. He said this public meeting is just to decide if this is a good place for a RV Park. He said he has received only one phone call from an adjacent property owner and he was neither for nor against.



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: EAST OF NORTH BENSING ANNEXATION--ADOPTION OF ORDINANCE TO APPROVE THE EAST OF NORTH BENSING ANNEXATION AND INCLUDE CONTIGUOUS TERRITORY WITHIN THE MUNICIPAL BOUNDARIES.

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: October 29, 2018
SUBMITTED BY: Kevin Robinson – Planning Department

Summary: The East of North Bensing Annexation area contains 163.23 +/- acres and is located northwest of the intersection of W. Bender and N. West County Road. The annexation is comprised of 86.14 +/- acres of petitioned property.

The annexation proposal was presented to the Planning Board at the September 18, 2018 meeting. After review the Planning Board recommended approval to the Commission with a 5-0 vote. The Commission approved publication of the Ordinance on October 1, 2018.

Fiscal Impact:

Reviewed By: _____

Finance Department

The positive financial impact of GRT generated by the proposed businesses located within the annexation should offset any expenses that the City will incur.

Attachments: Annexation Ordinance; Annexation Plat and Petition.

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

Staff recommends that the Commission consider approval of the Ordinance Consenting to the East of North Bensing Annexation.

Approved For Submittal By:

Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____

Continued To: _____

Ordinance No. _____

Referred To: _____

Approved _____

Denied _____

Other _____

File No. _____

CITY OF HOBBS

ORDINANCE NO. 1118

AN ORDINANCE CONSENTING TO THE EAST OF NORTH BENSING ANNEXATION, WHICH IS PRESENTLY NOT INCLUDED IN THE CITY LIMITS, AS REQUESTED BY THE OWNERS OF THE MAJORITY OF PROPERTY, AND AS RECOMMENDED BY THE PLANNING BOARD.

WHEREAS, the owners of the majority of property have petitioned the City of Hobbs to annex to the City an area in Section 19 and Section 20, Township 18 South, Range 38 East, N.M.P.M Lea County, New Mexico , and containing 163.23 +/- acres; and more particularly described as follows:

LEGAL DESCRIPTION

THE NORTHWEST QUARTER OF SECTION 20, AND THE EAST 40.00 FEET OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 18 SOUTH, RANGE 38 EAST, N.M.P.M., LEA COUNTY, NEW MEXICO.

WHEREAS, the properties are contiguous to the present corporate limits of the City, and the Petitioners comprise the majority of land owned within the annexation boundary; and

WHEREAS, the Planning Board conducted a Public Meeting on September 18, 2018 regarding the annexation, and after discussion of the proposal, the Planning Board unanimously recommended approval of the Annexation by a 5-0 vote; and

WHEREAS, the City Commission has determined that it is in the best interests of the City of Hobbs to annex such territory.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, as follows:

1. That the petitions requesting annexation of property in, which lands are presently outside of the City limits hereby is approved and such territories are shown and described upon the Annexation Plat attached as Exhibit A, which is incorporated herein, hereby is annexed to the City of Hobbs.

2. That the Hobbs City Clerk will file the Annexation Ordinance and Plat with the Lea County Clerk after approval by the City Commission.

PASSED, ADOPTED AND APPROVED this 5th day of November, 2018.

SAM D. COBB, MAYOR

ATTEST:

JAN FLETCHER, CITY CLERK

**EAST OF NORTH BENSING ANNEXATION
TO THE CITY OF HOBBS,
LEA COUNTY, NEW MEXICO**

**SITUATED IN THE NORTHWEST QUARTER OF
SECTION 20 AND THE NORTHEAST QUARTER OF
SECTION 19, TOWNSHIP 18 SOUTH, RANGE 38 EAST,
N.M.P.M., LEA COUNTY, NEW MEXICO**

THE FOREGOING ANNEXATION OF THE NORTHWEST QUARTER OF SECTION 20, AND THE EAST 40.00 FEET OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 18 SOUTH, RANGE 38 EAST, N.M.P.M., LEA COUNTY, NEW MEXICO.

CERTIFICATE OF MUNICIPAL APPROVAL:
I, JAN FLETCHER, THE DAILY APPOINTED AND ACTING CITY CLERK OF THE CITY OF HOBBS, LEA COUNTY, NEW MEXICO, DO HEREBY CERTIFY THAT THE FOREGOING PLAN OF AN ANNEXATION TRACT TO THE CITY OF HOBBS, WAS APPROVED BY THE COMMISSION OF THE CITY OF HOBBS BY ORDINANCE No. _____ ON THE _____ DAY OF _____ 2018 A.D.

JAN FLETCHER, CITY CLERK

ACKNOWLEDGMENT:
STATE OF NEW MEXICO
COUNTY OF LEA
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____ 2018 A.D. BY JAN FLETCHER.

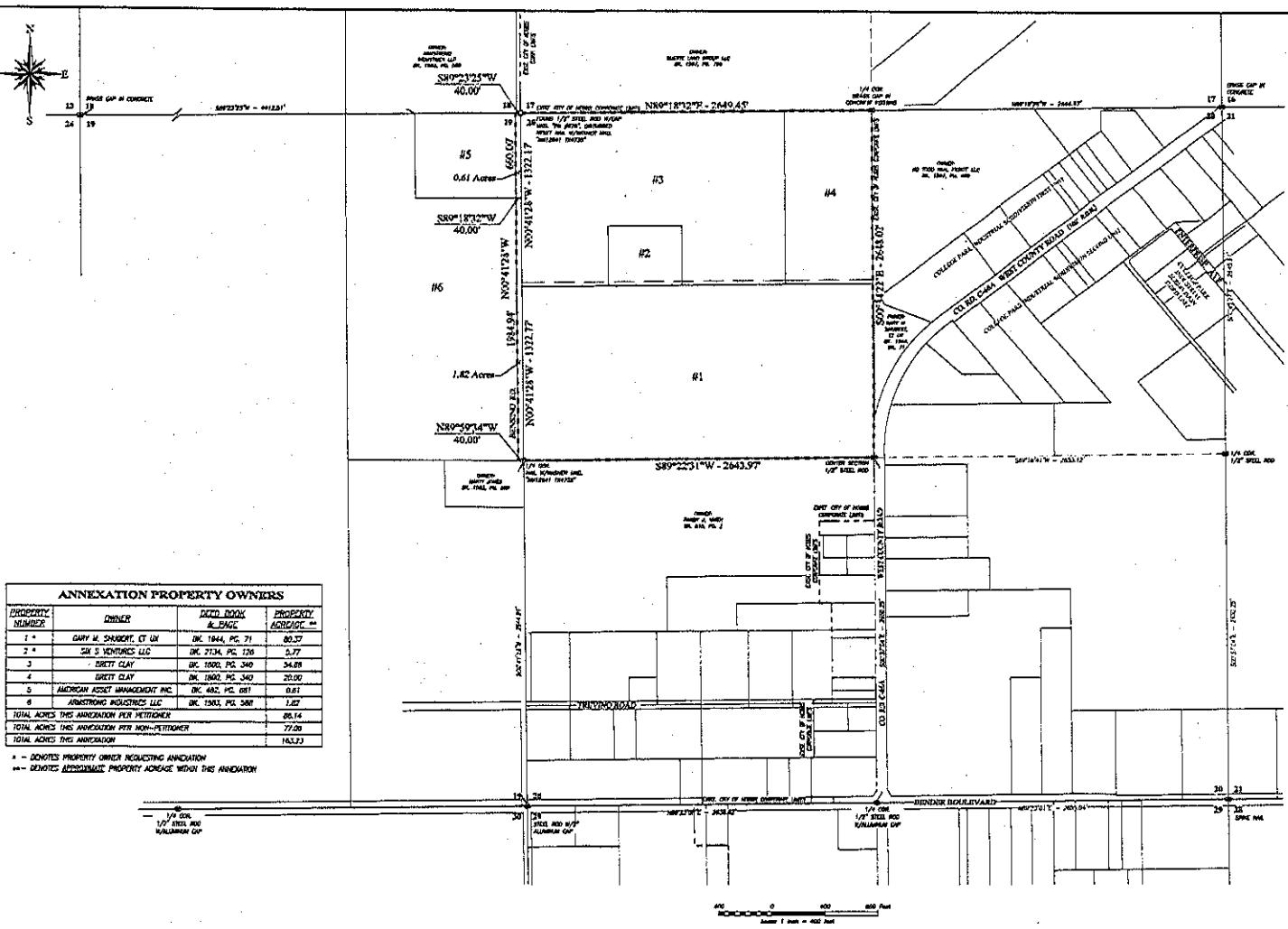
NOTARY PUBLIC
MY COMMISSION EXPIRES _____

**CERTIFICATE OF APPROVAL
BY THE CITY PLANNING BOARD:**
THE PLAN, RESTRICTIONS RECORDED AND APPROVED ON THE 18th DAY OF September 2018 A.D. BY THE CITY PLANNING BOARD OF HOBBS, NEW MEXICO.

CHAIRMAN WILLIAM M. MEDCO, JR.

ACKNOWLEDGMENT:
STATE OF NEW MEXICO
COUNTY OF LEA
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____ 2018 A.D. BY WILLIAM M. MEDCO, JR.

NOTARY PUBLIC
MY COMMISSION EXPIRES _____



ANNEXATION PROPERTY OWNERS

PROPERTY NUMBER	OWNER	ACED BOOK & PAGE	PROPERTY ACREAGE **
1 *	GARY M. SHOOK, ET UX	DK 1844, PG. 71	80.37
2 *	SM 2 VENTURES LLC	DK 2134, PG. 126	5.77
3	DEWITT CLAY	DK 1000, PG. 240	34.88
4	DEWITT CLAY	DK 1000, PG. 240	20.00
5	AMERICAN ASSET MANAGEMENT INC.	DK 452, PG. 051	0.61
6	ARMSTRONG INDUSTRIES LLC	DK 1283, PG. 587	1.87
TOTAL ACRES THIS ANNEXATION PER PETITIONER			86.14
TOTAL ACRES THIS ANNEXATION PER NON-PETITIONER			77.00
TOTAL ACRES THIS ANNEXATION			163.14

* - DENOTES PROPERTY OWNER REQUESTING ANNEXATION
** - DENOTES APPLICABLE PROPERTY ACREAGE WITHIN THIS ANNEXATION

SURVEYOR'S CERTIFICATE:
I, GARY C. EGGSON, NEW MEXICO PROFESSIONAL SURVEYOR No. 12841, DO HEREBY CERTIFY THAT THIS SURVEY PLAN AND THE ACTUAL SURVEY ON THE GROUND UPON WHICH IT IS BASED WERE PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM RESPONSIBLE FOR THIS SURVEY. THAT THIS SURVEY MEETS THE HIGHEST STANDARDS FOR SURVEYING IN NEW MEXICO, AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

GARY C. EGGSON *Gary C. Eggson* DATE: 9/20/2018

JOHN WEST SURVEYING COMPANY
443 N. 2ND STREET, HOBBS, N.M. 88240
505-785-1111



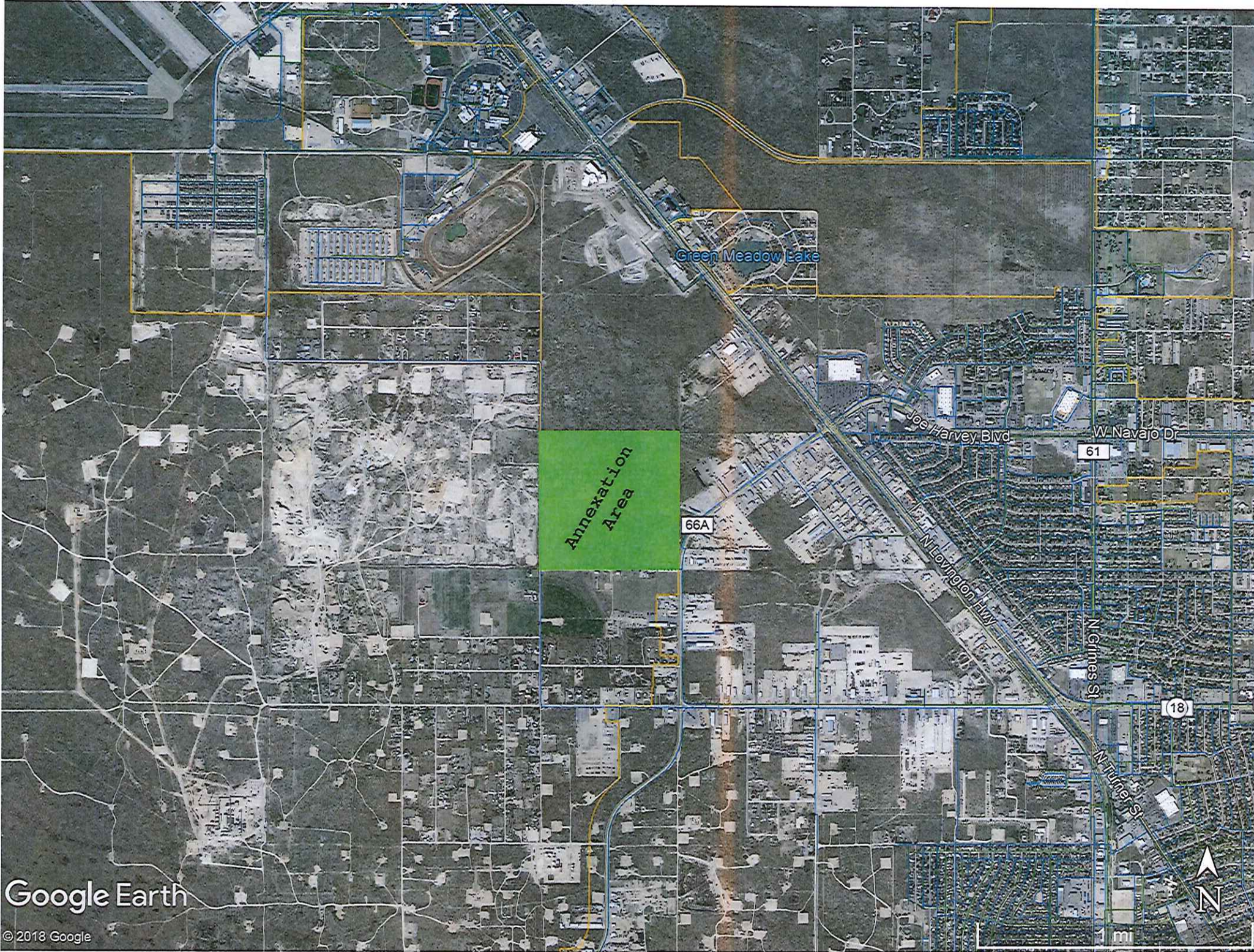
- LEGEND:**
- - DENOTES FOUND MONUMENT AS NOTED
 - - DENOTES SET MONUMENT AS NOTED
 - DENOTES PROPOSED CITY OF HOBBS CORPORATE BOUNDARY

- NOTE:**
- 1) COORDINATES SHOWN HEREON ARE MERCATOR GRID AND CONFORM TO THE NEW MEXICO COORDINATE SYSTEM "NEW MEXICO EAST ZONE" NORTH AMERICAN DATUM 1983, DISTANCES ARE SURFACE VALUES.
 - 2) ADJACENT OWNERSHIP OBTAINED FROM LEA COUNTY ASSESSOR'S OFFICE.

Location map showing the annexation area within the context of the surrounding townships and sections. Includes a 'SECURITY MAP' and a 'NOT TO SCALE' warning.

Member Firm Seal of Peter Henshold, P.C. & Associates, P.A. (Notary Seal)
Notary Public, State of New Mexico
My Commission Expires: _____

Notary Public
My Commission Expires _____



Annexation Area

66A

61

18

Green Meadow Lake

Joe Harvey Blvd

W Navajo Dr

N Irvington Hwy

N Grimes St

N Turner St



1 mi

Google Earth

© 2018 Google



Non-petitioned Property

Petitioned Property

Boundary

Boundary

Boundary

N Bensilgko

W Coal Ave

66A

Google Earth

© 2018 Google



1000 ft



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: Adoption of An Ordinance Amending Chapter 2.04 Of The Hobbs Municipal Code Relating to the City Commission and Mayor

DEPT. OF ORIGIN: Legal Department
DATE SUBMITTED: October 30, 2018
SUBMITTED BY: Valerie S. Chacon, Assistant City Attorney

Summary:

On January 28, 2008, the City Commission adopted Ordinance No. 978, which repealed and amended certain sections of Chapter 2.04 of the Hobbs Municipal Code. These 2008 amendments left conflicts regarding the Mayor's duties in a public meeting in Article I(F)(1)(d), and Article II(A)(1)(e), which both address public comments at Commission meetings. Additionally, the 2008 amendments did not account for time, place, and manner restrictions on public comment which are authorized under both the United States Constitution and the New Mexico Constitution. The current proposed amendments seek to resolve any conflicts in the Mayor's duties and implement time, place, and manner restrictions on public comment.

Fiscal Impact:

There is no fiscal impact for this proposed ordinance amendment.

Reviewed By: _____

[Signature]
Finance Department

Attachments:

Proposed Ordinance

Legal Review:

Approved As To Form: _____

[Signature]
City Attorney

Recommendation:

The Commission should adopt the Ordinance.

Approved For Submittal By: _____

[Signature]
Department Director

[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS
ORDINANCE NO. 1119

AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 2.04 OF THE
HOBBS CITY CODE RELATED TO THE CITY COMMISSION AND MAYOR

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the following section of Chapter 2.04 of the Hobbs Municipal Code are hereby amended to read as follows:

Chapter 2.04 CITY COMMISSION AND MAYOR RULES

2.04.060 - Rules of procedure—Other matters.

Article I - General Provisions

F. Duties of the Presiding Officer.

1. Mayor Responsibilities.

- a. The Mayor is the presiding officer of all meetings of the City Commission, both regular and special. The Mayor shall preserve order and decorum and have general direction of the Commission Chambers.
- b. Announce the business before the body in the order in which it is to be acted upon.
- c. Recognize the speakers entitled to the floor and guide and direct the proceedings of the body.
- d. Call for public input ~~on agenda items.~~
- e. Decide all points of order, subject to appeal, unless he or she prefers to submit the point to the decision of the Commission.
- f. Put to vote all questions which are regularly moved or otherwise arise in the course of the proceedings; the Mayor has the same right to vote and participate as a Commissioner.
- g. In accordance with the Municipal Charter, the Commission shall elect from its membership at its first meeting following the regular municipal election a standing Mayor Pro Tempore who, in the absence of the Mayor, upon the Mayor's inability to act, or upon the request of the Mayor, shall preside and shall have all the powers and authority of the Mayor.
- h. In the absence of the Mayor or the Mayor Pro Tem, a temporary presiding officer may be appointed from the remaining Commissioners, who shall serve and act with full authority and power of the Mayor for and during the tenure of the meeting for which he or she is appointed.

Article II - Meeting Procedures

A. Order of Business.

1. The order of business shall be conducted as follows, provided that the presiding officer may rearrange items to conduct business more efficiently:
 - a. Call to Order and Roll Call;
 - b. Invocation and Pledge of Allegiance;
 - c. Approval of Minutes;

- d. Proclamation and Awards of Merit;
- e. Public Comments ~~(Regarding Non-Agenda Items)~~;
- f. Consent Agenda. (To be used only for routine, ministerial items when the agenda is lengthy.) The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote;
- g. Discussion;
- h. Action Items (Ordinances, Resolutions, Public Hearings);
- i. Comments by City Commissioners, City Manager;
- j. Adjournment—Motion, Second, Vote.

B. Rules of Order.

1. Debate. Debate is the essential feature of a legislative body. It is the means by which the opinions of members are exchanged, questions deliberated and conclusions reached on the business before the body.
 - a. To Permit Debate. There must be a debatable question before the body, and one (1) member must have been recognized as entitled to speak.
 - b. Time Limits. The presiding officer may set time limits in debate, including a time limit on members and public input.
 - c. Call the Question (Previous Question). Debate may be closed by calling the question. If there is no objection, the presiding officer shall immediately call the question; otherwise a second and subsequent vote is needed to close debate. A call for the question is not debatable.
2. Voting.
 - a. Each member in attendance must vote for or against all measures before the body unless there is a stated and disclosed conflict of interest, for which abstention is allowed.
 - b. Except for "show of hands" procedural matters, so declared by the presiding officer, voting shall be by simultaneous electronic voting equipment. For audio recording purposes, the presiding officer will announce the voting results at the end of each vote. Each member's vote shall be recorded in the minutes. In the event of an equipment malfunction, voting shall be by roll call. Roll call votes shall be at random, but the presiding officer shall vote last.
3. Decorum.
 - a. All remarks shall be addressed through the presiding officer.
 - b. Members shall confine their remarks to the question under discussion or debate, avoiding personal references or attacks on fellow members, staff members or members of the public. No member of the governing body shall engage in private discourse or commit any other act tending to distract the attention of the governing body from the business before it.
 - c. A member of the governing body or public who resorts to persistent irrelevance or persistent repetition may be directed to discontinue his or her speech by the presiding officer.
 - d. Point of Order. A member may call attention to the violation of the rules or a mistake in procedure by claiming a point of order. The presiding officer may permit a full explanation before ruling on the claim and may submit the question to the governing body for decision by a majority vote. The presiding officer is not required to decide any point of order not directly presented in the proceedings of the body.

- e. Question of Privilege. Questions of privilege do not relate to pending business but concern special matters of immediate and overriding importance which should be allowed to interrupt the consideration of any other matter. The presiding officer makes all rulings as to whether a request for privilege is granted.

4. Public Comment.

- a. Persons Addressing the Commission in an Open Meeting. Each person who addresses the Commission shall not make disruptive comments which include, but are not limited to, personal attacks, threatening remarks, repetitive remarks, slanderous remarks, derogatory remarks, profane remarks, or other comments or acts that disrupt the proceedings.
- b. Warning and Redress. Pursuant to Article I(F)(1)(a) herein, the presiding officer shall preserve order and decorum in the proceedings. As such, the presiding officer shall request that a person who is disrupting the proceedings cease disruption. If, after receiving a warning from the presiding officer, a person persists in disrupting the proceedings, the presiding officer shall order the person to leave the Commission meeting.
- c. Time limits. Pursuant to Article II(B)(1)(b), the presiding officer may set time limits on public comment. The period of time allotted for public comment shall not exceed a maximum of 30 minutes in the aggregate, unless a majority of Commissioners vote to extend the time. Each speaker shall be afforded the same amount of time, set by the presiding officer, within the aggregate time allotted.
- d. Prior registration required. In order to maximize efficiency and preserve decorum, each member of the public wishing to provide public comment before the Commission shall register to do so by signing the Public Comment Registration Form, located in the Commission Chambers, prior to commencement of the meeting in which they wish to speak. The presiding officer shall have the authority to call for further public input at any time during the meeting. This section shall be exclusive from the process for Article III – Public Hearings.

PASSED, ADOPTED AND APPROVED this 5th day of November, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: Resolution Authorizing the Mayor and City Manager To Enter Into a Legal Services Agreement with Gallagher & Kennedy, P.A.

DEPT. OF ORIGIN: Legal Department
DATE SUBMITTED: October 30, 2018
SUBMITTED BY: Efren A. Cortez, City Attorney

Summary:

The City of Hobbs seeks to retain the services of Gallagher & Kennedy, P.A., a reputable law firm that specializes in, among other areas, tax law. The City of Hobbs wishes to enter into a contingency fee agreement with the law firm for a possible suit involving the issue of gross receipts tax and possible misapplication of the Tax Administration Act, NMSA 1978, §§7-1-1 to -83. In the contingency fee agreement, the City of Hobbs would be responsible for paying costs incurred by the law firm not to exceed \$60,000.00. At various times in any litigation, the Mayor and City Manager may need to sign verifications as representatives of the City of Hobbs as Plaintiff. This resolution authorizes the Mayor and City Manager to act.

Fiscal Impact:

Professional service of \$60,000.00 can be reclassified from the general fund insurance expense (010181-42608) to professional services within the general fund (010150-42601).


Reviewed By: 

Finance Department

Attachments:

Resolution and Agreement

Legal Review:

Approved As To Form: 

City Attorney

Recommendation:

Adopt the Resolution as presented.

Approved For Submittal By:


Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6739

A RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO A LEGAL SERVICES AGREEMENT WITH GALLAGHER & KENNEDY, P.A.

WHEREAS, the City desires to engage Gallagher & Kennedy, P.A. to render legal services for litigation involving the issue of gross receipts taxes and a possible misapplication of the Tax Administration Act, NMSA 1978, §§7-1-1 to -83; and

WHEREAS, the City desires to enter into a contingency fee agreement with Gallagher & Kennedy, P.A.; and

WHEREAS, pursuant to the proposed contingency fee agreement, the City of Hobbs will encumber \$60,000.00 to reimburse the law firm for the costs of litigation expenses in an amount not to exceed the amount encumbered; and

WHEREAS, The Mayor and City Manager will need to sign various pleadings and verifications as representatives of the City of Hobbs as Plaintiff.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Hobbs, that the \$60,000.00 contemplated by the contingency fee agreement to pay for litigation costs shall be encumbered and the Mayor and City Manager are authorized to sign the contingency fee agreement with Gallagher & Kennedy, P.A., and all necessary pleadings and verifications on behalf of the City of Hobbs as Plaintiff.

PASSED, ADOPTED AND APPROVED this 5th day of November, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

**CITY OF HOBBS
LEGAL SERVICES AGREEMENT
BETWEEN
GALLAGHER & KENNEDY, P.A.
AND THE CITY OF HOBBS**

THIS AGREEMENT is made and entered into this ____ day of November, 2018 by and between the City of Hobbs, New Mexico, a municipal corporation (hereinafter referred to as the "City"), and Gallagher & Kennedy, P.A., whose address is 1239 Paseo de Peralta, Santa Fe, New Mexico 87501 (hereinafter referred to as the "Contractor").

RECITALS

WHEREAS, the City desires to engage the Contractor to render legal services for the term of this Agreement and the Contractor is willing to provide such services; and

WHEREAS, the City intends that the Contractor will act on behalf of and in service to the City in an official capacity.

NOW THEREFORE, in consideration of the premises and mutual obligations herein, the parties hereto do mutually agree as follows:

1. **Scope of Services.** The Contractor shall provide the following legal representation and other legal services (hereinafter the "Services") in conjunction and association with the City Attorney in the following case:

Assist the City in its claims for recovery of sums from the State of New Mexico, Taxation and Revenue Department, for unlawful reductions of distributions and transfers of gross receipts tax revenue collected by the State on behalf of the City.

2. **Time of Performance.** Services of the Contractor shall commence upon execution of this Agreement and shall continue through June 30, 2020. The Services shall be undertaken and completed in such sequence as to assure their expeditious completion in light of the purposes of this Agreement.

3. **Contingent Fee Structure and Costs.** For purposes of this Agreement "Amounts Recovered" or "Recovery" means all sums the City receives from the State of New Mexico as a result of the Contractor's representation of the City in this matter. The Contractor's Contingency Fee in this matter will be as follows:

A. Contingent Fee if Recovery Obtained by Alternative Dispute Resolution. If defendants agree to or are required to enter into alternative dispute resolution through mediation, arbitration, or an administrative process within one (1) year from the date that an action is filed, and the matter is resolved and Contractor receives payment of its fee within twenty-four (24) months from the date that the action is filed, then the Contractor will receive a contingent fee equal to ten percent (10%) of all Amounts Recovered by the City up to four million dollars (\$4,000,000.00). The Contractor shall receive three percent (3%) of only the Amounts Recovered by the City in excess of four million dollars (\$4,000,000.00). For example, if the total Recovery is five million dollars, the Contractor will receive ten percent of the first four million dollars of the Amount Recovered, *i.e.*, the first portion of the fee is four hundred thousand dollars, and the Contractor will receive three percent of the Amount Recovered over four million dollars, *i.e.*, three percent of the additional one million dollars, *i.e.*, the second portion of the fee is thirty thousand dollars, for a total fee of four hundred thirty thousand dollars.

B. Contingent Fee if Recovery Obtained Prior to the Commencement of Trial. If the conditions of paragraph A above do not apply and the City obtains a Recovery based upon resolution of the matter prior to the commencement of trial, then the contingent fee shall be twelve and one-half percent (12.5%) of all Amounts Recovered by the City up to four million dollars (\$4,000,000.00). In addition, the Contractor shall receive five percent (5%) of the Amounts Recovered over four million dollars (\$4,000,000.00). For example, if the total Recovery is five million dollars, the Contractor will receive twelve and one-half percent of the first four million dollars of the Amount Recovered, *i.e.*, the first portion of the fee is five hundred thousand dollars, and the Contractor will receive five percent of the Amount Recovered over four million dollars, *i.e.*, five percent of the additional one million dollars, *i.e.*, the second portion of the fee is fifty thousand dollars, for a total fee of five hundred fifty thousand dollars.

C. Contingent Fee for Recovery Obtained After Commencement of Trial. If the City obtains a Recovery based upon resolution of the matter after the commencement of a trial, then the Contractor will receive a contingent fee equal to fifteen percent (15%) of the Amounts Recovered for the City up to four million dollars (\$4,000,000.00). In addition, the Contractor shall receive ten percent (10%) of the Amounts Recovered over four million dollars (\$4,000,000.00). For example, if the total Recovery is five million dollars, the Contractor will receive fifteen percent of the first four million dollars of the Amount Recovered, *i.e.*, the first portion of the fee is six hundred thousand dollars, and the Contractor will receive ten percent of the Amount Recovered over four million dollars, *i.e.*, ten percent of the additional one million dollars, *i.e.*, the second portion of the fee is one hundred thousand dollars, for a total fee of seven hundred thousand dollars.

D. Fee in the Event of Class Action. If an action is certified as a class action or the fee to the Contractor is otherwise subject to the application to, review or and/or approval by the court, then the City agrees that the Contractor may apply for or otherwise seek approval of, and City will not object to, fees in amounts up to, but not exceeding, amounts based upon application of the applicable percentages stated above.

E. Costs. The City shall reimburse the Contractor for the costs of the action, including but not limited to expert witness fees, court filing and other fees, court reporter fees, and reasonable travel expenses consistent with the City's guidelines, but the amount of costs the City is obligated to pay shall be capped not to exceed SIXTY THOUSAND dollars (\$60,000.00). All such costs incurred and paid by the Contractor shall be billed to City on a monthly basis and paid by the City. No such costs shall be deducted from the amount of any Recovery for purposes of the determination of the Contractor's fees. If additional municipalities or counties join in the action, it shall be appropriate for all of the municipalities or counties who are part of the action to share certain costs. In that event, a cost-sharing agreement will be needed so that that the costs can be appropriately allocated to each party and the Contractor can bill and obtain reimbursement of each municipality's or county's share of such costs. In order to minimize out-of-pocket costs of the action, to the extent practicable, the City will provide reasonable support services, including internal analysis of information relating to the tax transactions and information obtained and used to determine the amounts due to the City.

F. Costs Exceeding Cap. The Contractor shall not bill the City for any costs it incurs that are attributable to the City that exceed SIXTY THOUSAND dollars (\$60,000.00).

G. Costs for New Mexico Municipal League. The New Mexico Municipal League (NMML), on behalf of its members including the City, has incurred certain costs and fees to develop the information needed to pursue these claims. In order to use this information, the City may enter into an agreement with the NMML for reimbursement of a portion of such costs and fees. If such reimbursement is deducted from any Recovery obtained by the City, then for purposes of calculating the Contractor's fee, such amount will not be deducted from the amount of the Recovery.

H. Additional Municipalities and Counties as Parties. The City reserves the right to permit additional municipalities or counties to join in the action to be filed by Contractor on behalf of City, provided that as a condition of joining the action, any municipality or county that joins shall be required to agree to pay its reasonable share of costs. The City will not unreasonably withhold permission for additional municipalities and counties to join.

I. Fees if Non-Monetary Recovery. The City and the Contractor contemplate that a possible basis for compromise and settlement of this matter could include prospective benefits that might not consist of payments that would constitute a Recovery as defined above, such as legislation changing the future limitations on reductions or adjustments to distributions and transfers of gross receipts tax revenue to City in consideration for the City's agreement to compromise its claims for sums due to past actions by the State. In the event of such a compromise that would achieve a benefit for the City that is reasonably related to the Contractor's representation of the City, and which substantially diminishes the City's Recovery and the amount of the fee due to the Contractor as provided above, the City and the Contractor agree to negotiate reasonable

compensation to the Contractor for the prospective benefits. In determining the fee due, the parties shall consider the amount of revenue to the City that will be derived from the prospective benefits, the amount of the contingent fee that would have been derived applying the percentages above to the prospective benefits received by the City over a five year period after the settlement, and the amount of the fee that would have been earned based upon the time spent by the Contractor timekeepers on the matter at the Contractor's standard rates multiplied by 1.5, in consideration of the Contractor's acceptance of representation on a contingent fee basis. For purposes of this paragraph, the amount of the Recovery with respect to prospective benefits shall be based on the net present value of the City's prospective benefits.

J. Gross Receipts Taxes. Any applicable gross receipts taxes shall be computed and added to the fee due to the Contractor under this Agreement.

K. Fee Arbitration. Any dispute regarding fees under this Agreement shall be resolved through the State Bar of New Mexico Fee Arbitration program.

L. Appropriations. Notwithstanding any other provisions in this Agreement, the terms of this Agreement are contingent upon the City Council of the City making the appropriations necessary for the payment of costs of the action up to the cap amount of \$60,000.00. If sufficient appropriations and authorizations are not made by the City Council, the City's agreement to reimburse Contractor for costs may be terminated at the end of the City's then current fiscal year upon written notice given by the City to the Contractor. Such event shall not constitute an event of default. All payment obligations of the City and all of its interest in this Agreement will cease upon the date of termination. The City's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

4. Interest of Contractor.

A. The Contractor agrees that it presently has no direct or indirect interest and shall not acquire any direct or indirect interest which conflicts in any manner or degree with the performance of the Services required to be performed under this Agreement. The Contractor further agrees that no person having any such conflict of interest will be employed to perform the Services.

B. The Contractor hereby agrees to report to the City Attorney in writing, any situation in which the Contractor or a member of the Contractor's firm may be asserting a position contrary to that of the City. Such situations include but are not limited to instituting suit against the City, any of its employees or departments, regardless of whether a technical conflict exists under the Canons of Ethics or Disciplinary Rules or whether the subject matter of the litigation to be instituted is related to the Contractor's representation of the City under this Agreement.

Upon notification of such a conflict, the City Attorney will inform the Contractor in writing within ten (10) days of receipt of the notification that the City will or declines to

waive the potential conflict. If the conflict is waived, the Contractor or firm may proceed with representation in the conflict situation, informing the City Attorney should any relevant change of circumstances occur. If waiver of the conflict is denied, the Contractor is obligated under the provisions of this Agreement to cease its efforts in the conflict situation.

If the Contractor refuses to cease representation, or if the Contractor fails to notify the City of potential conflict, the City may terminate this Agreement upon one (1) day's notice. The Contractor agrees to compensate the City for any costs incurred by the City to obtain alternate representation, including but not limited to the cost of paying substitute counsel to become familiar with the case to a level at which the Contractor withdrew from representation and attorneys' fees incurred by the City in obtaining the assistance of alternate counsel.

The City is entitled to withhold payment of the final billing submitted by the Contractor to cover the cost of obtaining substitute representation, as provided above. After securing alternate counsel, the City will provide a summary of costs incurred by this counsel and will pay any applicable amounts remaining due to the Contractor.

5. Records, Pleadings, and Case File. Records, pleadings, legal research, and the case file shall be sent to the City Attorney at the conclusion of the case. Highly confidential documents such as attorney notes and client correspondence need not be returned.

6. Reports Required. The Contractor will keep a record of the time spent by each of its timekeepers, including a description of tasks performed, and will provide that record to the City along with its monthly statement for any costs of the action. The Contractor's initial record shall include time spent developing the cases prior to entering into a contract with the City, and the recorded time may differentiate between time attributable to work on behalf of only the City and time not attributable to any particular municipality or county. Within thirty (30) days after entering into this Agreement, the Contractor will provide the City Attorney with a brief analysis of the task to be undertaken and a plan for performing the tasks under the Agreement. With regard to the litigation, this will include an assessment of the relative merits of the parties' positions, and a litigation plan, including a proposed time schedule.

At the time of submission of any billing, the Contractor will also submit to the City Attorney an executive summary one to two page status report indicating the current status of the litigation or other project which is the subject of this Agreement, a brief summary of the activities undertaken for which the billing is being submitted, and a plan for future activities under the Agreement which the Contractor intends to perform during the next billing cycle.

7. **Audits and Inspections.** At any time during normal business hours and as often as the City may deem necessary, there shall be made available to the City for examination all of the Contractor's records with respect to all matters covered by this Agreement. The Contractor shall permit the City to audit, examine, and make excerpts or transcripts from such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Agreement. The Contractor understands and will comply with the City's Procurement Ordinance as written and amended from time to time.

8. **Pleadings.** All documents submitted to the Court or opposing counsel shall be copied to the City Attorney. Pleadings other than routine pleadings, such as briefs and motions, will be submitted to the City Attorney for review and approval prior to filing. Failure to submit such pleadings to the City Attorney in advance of filing may constitute grounds for termination of the Agreement or for refusal to compensate the Contractor for all efforts expended in preparation of the pleading. A sample of the signature line for pleadings is:

CITY OF HOBBS:
Efren A. Cortez, City Attorney
200 E. Broadway
Hobbs, New Mexico 88240
(575) 318-1121

CONTRACTOR:
Dalva L. Moellenberg
Anthony J. "T.J." Trujillo
Gene F. Creely, II
Gallagher & Kennedy, P.A.
1239 Paseo Del Peralta
Santa Fe, New Mexico 87501
(505) 982-9523

9. **Renewals.** Any continuation or renewal of this Agreement shall be the subject of further negotiations between the parties.

10. **Termination by Parties.** This Agreement may be terminated by either of the parties when required by law or upon fifteen (15) days' notice of termination, whichever occurs first, or substitution of counsel. Notice of termination does not nullify obligations already incurred on the part of either party for performance or failure to perform to the date of termination, subject to the limits on total payment to be made as set forth in Paragraph 3 of this Agreement and subject to the City's entry of substituted counsel as set forth in Paragraph 4.B.

11. **Independent Contractors.** The Contractor, its officers, employees and agents are independent contractors performing services for the City and are not employees of the City or its departments, agencies or instrumentalities. The Contractor, its officers, employees and agents, shall not, as a result of this Agreement, accrue any leave, retirement, insurance, bonding, use of City vehicles, or any other benefits available to employees of the City, its agencies or instrumentalities.

12. **Assignment Prohibited.** The Contractor shall not assign or transfer any interest in this Agreement nor assign any claims for money due or to become due under this Agreement without the City's prior written approval.

13. **Subcontracting Prohibited.** The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the City's prior written approval.

14. **Indemnity.** The Contractor agrees to defend, indemnify and hold harmless the City, any of its departments, agencies, officers, or employees from all damages, claims or liabilities and expenses (including attorney's fees) arising out of or resulting in any way from the performance of professional services for the City in the Contractor's capacity as attorney for the City, and caused by any error, omission, or negligent act of the Contractor or any person employed by the Contractor, or of any others for whose acts the Contractor is legally liable. The indemnity required hereunder shall not be limited by reason of the specification of any particular insurance coverage in this Agreement.

15. **Release from Liability.** The Contractor, upon final payment of all amounts due under this Agreement, releases the City, its officers, employees and servants, the City, its departments, agencies, and instrumentalities from all liabilities, claims, and obligations whatsoever arising from or under this Agreement.

16. **Insurance.** The Contractor shall not commence work under this Agreement until any applicable insurance required in Exhibit A to this Agreement has been obtained and proper evidence of insurance has been submitted to the City.

17. **Discrimination Prohibited.** In performing the Services required hereunder, the Contractor shall not discriminate against any person on the basis of race, color, religion, gender, sexual preference, sexual orientation, national origin or ancestry, age, physical handicap, or disability as defined in the Americans with Disabilities Act of 1990, as currently enacted, or hereafter amended.

18. **ADA Compliance.** In performing the Services required hereunder, the Contractor agrees to meet all the requirements of the Americans with Disabilities Act of 1990, and all applicable rules and regulations (the "ADA"), which are imposed directly on the Contractor or which would be imposed on the City as a public entity. The Contractor agrees to be responsible for knowing all applicable requirements of the ADA and to defend, indemnify and hold harmless the City, its officials, agents and employees from and against any and all claims, actions, suits or proceedings of any kind brought against said parties as a result of any acts or omissions of the Contractor or its agents in violation of the ADA.

19. **Amendments.** This Agreement shall not be altered, changed, or amended except by written instrument executed by the parties hereto.

20. **Complete Agreement.** This Agreement incorporates all the agreements, covenants, and understandings between the parties concerning the subject matter hereof, and all such agreements, covenants, and understandings have been merged into this written Agreement. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this written Agreement.

21. **Interpretation.** This Agreement shall be interpreted, construed, and governed in accordance with New Mexico law.

22. **Approval Required.** This Agreement shall not become effective or binding until all required signatures have been obtained.

THIS SPACE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the City and the Contractor have executed this Agreement as of the date first above written.

CITY OF HOBBS:

CONTRACTOR:

Approved By:

Gallagher & Kennedy, P.A.

Sam D. Cobb
Mayor

Dalva L. Moellenberg
Managing Shareholder

Manny Gomez
Acting City Manager

Date: _____

Efren A. Cortez
City Attorney

Date: _____

Toby Spears
Finance Director

Date: _____

EXHIBIT A

Insurance. The Contractor shall procure and maintain at its expense until final payment by the City for Services covered by this Agreement, insurance in the kinds and amounts hereinafter provided with insurance companies authorized to do business in the State of New Mexico, covering all operations under this Agreement, whether performed by it or its agents. Before commencing the Services and on the renewal of all coverages, the Contractor shall furnish to the City a certificate or certificates in form satisfactory to the City showing that it has complied with this Section. All certificates of insurance shall provide that thirty (30) days' written notice be given to the Risk Manager, Department of Finance and Administrative Services, City of Hobbs, Hobbs, New Mexico 88240, before a policy is canceled, materially changed, or not renewed. Various types of required insurance may be written in one or more policies. All coverages afforded shall be primary with respect to operations provided. Kinds and amounts of insurance required are as follows:

A. Commercial General Liability Insurance. A commercial general liability insurance policy with combined limits of liability for bodily injury or property damage as follows:

\$1,000,000	Per Occurrence
\$1,000,000	Policy Aggregate
\$1,000,000	Products Liability/Completed Operations
\$1,000,000	Personal and Advertising Injury
\$ 50,000	Fire - Legal
\$ 5,000	Medical Payments

Said policy of insurance must include coverage for all operations performed for the City by the Contractor, and contractual liability coverage shall specifically insure the hold harmless provisions of this Agreement.

B. Automobile Liability Insurance. An automobile liability policy with liability limits in amounts not less than \$1,000,000 combined single limit of liability for bodily injury, including death, and property damage in any one occurrence. Said policy of insurance must include coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment both on and off work.

C. Workers' Compensation Insurance. Workers' Compensation Insurance for its employees in accordance with the provisions of the Workers' Compensation Act of the State of New Mexico.

D. Professional Liability (Errors and Omissions) Insurance. Professional liability (errors and omissions) insurance in an amount not less than \$1,000,000 combined single limit of liability per occurrence with a general aggregate of \$1,000,000.

E. Increased Limits. If, during the term of this Agreement, the City requires the Contractor to increase the maximum limits of any insurance required herein, an appropriate adjustment in the Contractor's compensation will be made.



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: November 5, 2018

SUBJECT: Publication of An Ordinance Amending Chapter 12.32 Of The Hobbs Municipal Code Related to Prairie Haven Memorial Park Columbarium Fees.

DEPT. OF ORIGIN: Parks and Recreation
DATE SUBMITTED: October 29, 2018
SUBMITTED BY: Doug McDaniel, Parks and Recreation Director

Summary:

Hobbs Municipal Code Section 12.32.060 contains the cost and fee schedule for the various cemetery locations within the City of Hobbs. These fees also include the fees for placement and care of columbarium niches at Prairie Haven Memorial Park. It was brought to the attention of staff that customers seeking to simultaneously place two sets of cremains of loved ones were being charged two (2) fees, one for each set. This was contrary to the intent of the Cemetery Board when the Board recommended and adopted the fee schedule. Pursuant to NMSA 1978, §3-40-5, on September 12, 2018, the Cemetery Board convened and voted to recommend the proposed changes to Chapter 12.32 to reflect the Board's intent of only charging one fee when two (2) sets of cremains are simultaneously placed.

Fiscal Impact:

There is no fiscal impact for this proposed ordinance amendment.

Reviewed By: _____

Finance Department

Attachments:

Proposed Ordinance

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

The Commission should approve publication of the Ordinance.

Approved For Submittal By:

Doug McDaniel

Department Director

[Signature]

City Manager

**CITY CLERK'S USE ONLY
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Resolution No. _____

Continued To: _____

Ordinance No. _____

Referred To: _____

Approved _____

Denied _____

Other _____

File No. _____

CITY OF HOBBS

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 12.32 OF THE HOBBS MUNICIPAL CODE
RELATED TO PRAIRIE HAVEN MEMORIAL PARK COLUMBARIUM FEES

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the following section of Chapter 12.32.060 of the Hobbs Municipal Code are hereby amended to read as follows:

12.32.060 - Lot prices and fees.

**Prairie Haven Memorial Park
Columbarium**

Cremains—12"×12" niche, including \$30.00 maintenance fee \$530.00

Placement fees include:

Placement \$500.00

Perpetual care fee 30.00

Saturday and/or City observed holiday service additional fee 400.00

****Each niche will be allowed two (2) cremains, each requiring a \$500.00 placement fee and \$30 perpetual care fee unless the two (2) cremains are placed simultaneously at which time only one \$500.00 placement fee and \$30.00 perpetual care fee shall apply.**

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk